

# Wisconsin Association of Fairs Fairest of the Fairs Contest ENTRY REQUIREMENTS June 2017



## **Reference Key:**

WAF = Wisconsin Association of Fairs

WI FOTF = Wisconsin Fairest of the Fairs

WSF = Wisconsin State Fair

As fair secretary you are my primary contact and are receiving the “Official” entry requirements for the 2018 WI FOTF Contest. **I ask that you forward copies of this information onto your Fairest of the Fair Coordinator and your 2018 Contestant.** On behalf of the WAF, I would like to thank you for your participation in the WI FOTF Contest.

All entry materials are available at [www.wifairs.com](http://www.wifairs.com) under the FOTF tab.

**Entry Form, Contest Rules, Affidavit Form, Entry Fee, and Photo are  
Due/Postmarked: October 1, 2017**

***(Since October 1 is a Sunday, we will accept all October 1 referenced items until October 2, 2017.)***

Mailed to: WAF, 5320 County Road F, Merrill, WI 54452

- **WI FOTF Contest Dates** - The 2018 contest will take place Sunday, January 7 through Wednesday, January 10, and will be at the Chula Vista Resort in Wisconsin Dells.
- **Job Description** – A current job description for the WI FOTF Position is available at [www.wifairs.com](http://www.wifairs.com).
- **Entry Form (To be completed by the Contestant)** – The Entry Form is a fillable pdf and can be found at [www.wifairs.com](http://www.wifairs.com). Do not change the layout of the document or use additional pages. The entry form does show in color, for ease of use, but your final entry form must be printed, in either black/white or color, and signed. Your entry form will be part of the judging process and should not be stapled.
- **Shirt Size:** WAF is happy to sponsor shirts for the WI FOTF Contestants. These polo shirts will be worn on Wednesday, January 10, during the day and will be handed out during Sunday’s orientation. The shirts will be a dry-fit polo in women’s sizes for the ladies and men’s for the gentlemen and the sizes run fairly true. If you generally wear a medium then order a medium. If you are between sizes and can wear a medium or a large, then order the large. The shirts are available in sizes small, medium, large, extra-large, 2 XL or 3 XL. Please include your shirt size on the entry form.
- **Contest Rules (To be completed by the Contestant)** – Each contestant is required to read, initial, sign and return a copy of contest rules (2 pages). This form can be found at [www.wifairs.com](http://www.wifairs.com).
- **Affidavit Form** – This two-page form is to be completed and signed by the local Fairest Chair and a Fair Board Officer. It is also available online at [www.wifairs.com](http://www.wifairs.com).
- **Entry Fee** – A \$200 entry fee is required. Checks should be made payable to WI Fairs, Inc. This entry fee covers lodging and meals Sunday through Wednesday, the Final Banquet and Awards, and a professional photo of all of the contestants. All other meals and expenses are the responsibility of the fair or the contestant.

- **Photograph** – A colored 5x7 vertical head and shoulders photo of the contestant without crown and banner photo is required and is not returnable. Please include the name of the contestant and the fair he/she represent on the back of the photo. The photo does not have to be professional but please be sure your photo has room for a frame or border so it can be displayed on our WI FOTF Contestants board during convention. We recommend photo attire be more business professional, i.e. a suit, verses a glamour shot; i.e. prom dress. If your photo does not meet all of the above requirements, it will not be displayed at convention.
- **Electronic Photo** – We will be using your photo for our PowerPoint presentations throughout the WI FOTF Contest only. Please e-mail your photo to [info@wifairs.com](mailto:info@wifairs.com) by November 1<sup>st</sup>. (Hard copy photo is due October 1.)
- **Auction Item(s)**: Each contestant is responsible for bringing an item(s) for our auction for Monday evening. Many fairs do a collection of county related items, weekend packages, etc. The proceeds from the auction go to fund the WI FOTF Contest, Program, and WAF. Start planning now, as we will be asking for an auction descriptions in **December**. Attached are auction description samples to assist in preparing your auction item(s). It is recommended that the fair and the fairest contestant work together on selecting the auction item. Auction items should be manageable by the contestant, so when they are auctioning it off, there is some part that can be showcased throughout the crowd.
- **Lodging** – WAF makes the room reservations for all of the contestants and assigns the roommates. Rooming details will be available in November. Rooms will be reserved for Sunday through Wednesday evenings with a Thursday morning check-out.
- **Final Banquet & Awards Tickets/Convention Registration for Guests** - We are often asked about what part of the Fairest Program parents and county fairest coordinators can attend. The majority of the time the contestants are participating in their own closed events, not open to the general convention attendees. However they will participate in the WAF Convention for the “Meet the Contestants” on Sunday; “Auction” on Monday evening; “Fairest Preliminaries” on Tuesday afternoon; and the “Final Banquet & Awards” on Wednesday.

We ask that the Fair Secretary, FOTF Coordinator and the Contestant communicate with each other to determine what expense is covered and by whom and who is making the reservations. Family may attend any portion of the WAF Convention, but advanced registration is required. If only attending the Wednesday evening Final Banquet & Awards, then only a banquet ticket is required. Early-bird convention registration is \$35 and banquet tickets are \$35 if received by **November 15**. At the Final Banquet & Awards contestants will introduce themselves to the attendees prior to us eating, allowing the judges a full hour to eat and determine the top ten. In November, we will send an updated schedule detailing the WI FOTF Contest.

- **Deadline** – **In order to be eligible for the WI FOTF Contest, the Entry Form, Contest Rules, Affidavit Form, Entry Fee, and Photo are Due/Postmarked October 1, 2017** to the Wisconsin Association of Fairs, 5320 County Road F, Merrill, WI 54452. If incomplete or late, the entry will be disqualified. No exceptions will be made.

Again, thank you for participating in WI FOTF Contest. If you have any questions, please contact Jayme Buttke, WAF Executive Secretary, at 715-536-0246 or Tonya Dvorak, WI FOTF Chair, at 920-901-6089. Good luck!

*Documents Available on Website: <http://www.wifairs.com/p/about/Fairest-Entry-Materials>*  
*2018 Entry Form*  
*2018 Contest Rules*  
*2018 Judges Affidavit Form*  
*2018 Fairest Job Description*  
*Auction Samples*