STATE _____

2017 New England 4-H Horse Program at THE BIG E Signature Form

Riders / Drivers / Small Equine / Alternates

This entry is made in accordance with the Agreement of Responsibility and Acknowledgement of Liability and the Rules and Regulations referred to therein governing this program (collectively, the "Rules and Regulations"). **PLEASE PRINT ALL INFORMATION AND COMPLETE EVERY LINE**

Name: _____ 4-H Age: _____ Date of Birth: _____

Mailing Address: _____

_____

Best contact E-mail: _____

Emergency # during event: _____ 2nd cell # _____

The signatures below signify that I and my parent/guardian have read, understand and agree to abide by the Rules and Regulations identified above. These signatures also certify the facts contained in the above to be true and the applicant meets the eligibility qualifications of the Rules and regulations. The applicant also agrees to participate in all activities and to be present at assemblies of this 4-H Activity. Entrants will be responsible for their animal including any damage occurring to the animal or by the animal while on the grounds..

Entrant's Signature: _____ Date: _____

Parent (Custodial)/Legal Guardian Signature (if under 18): _____

State Office Representative Signature: _____

Please note to ESE Agriculture Office any reasonable accommodations needed by entrant 4 weeks prior to event. ESE Agriculture Office 800-639-2908 or 413-205-5011 E-mail: aginfo@thebige.com

Horse's Name: _____

Date acquired: _____ Owned _____ Leased _____ Date of Lease _____

Age of Horse _____

Circle one: Riders / Drivers / Small Equine / Alternates

*All Entrants will participate in General Knowledge Test, Horse Judging, Fitting and Showmanship and their division appropriate Equitation or Equitation equivalent class. Choose at least **1** and **no more** than **4** Performance Classes in your division; choose only from the classes listed in your division.*

ENGLISH DIVISION

Performance Class Choices

- Pleasure
- Trail
- Command
- Bridle Path Hack
- Hunter Under Saddle
- Hunter Over Fences

WESTERN DIVISION

Performance Class Choices

- Pleasure
- Trail
- Command
- Western Handiness
- Western All Around

DRIVING DIVISION

Performance Class Choices

- Pleasure Driving
- Precision Driving
- Driving Command

SMALL EQUINE DIVISION

Performance Class Choices

- In Hand Hunter
- In Hand Obstacles
- In Hand Command
- Pleasure Driving
- Precision Driving
- Driving Command

For Fitting and Showmanship you may show in Western or English attire and tack, but there is no mixing of attire and tack.

STATE _____

2017 New England 4-H Horse Program at THE BIG E Signature Form

Teen Leaders

This entry is made in accordance with the Agreement of Responsibility and Acknowledgement of Liability and the Rules and Regulations referred to therein governing this program (collectively, the "Rules and Regulations"). **PLEASE PRINT ALL INFORMATION AND COMPLETE EVERY LINE**

Name: _____ 4-H Age: _____ Date of Birth: _____

Mailing Address: _____

_____

Best contact E-mail: _____

Emergency # during event: _____ 2nd cell # _____

The signatures below signify that I and my parent/guardian have read, understand and agree to abide by the Rules and Regulations identified above. These signatures also certify the facts contained in the above to be true and the applicant meets the eligibility qualifications of the Rules and regulations. The applicant also agrees to participate in all activities and to be present at assemblies of this 4-H Activity. Entrants will be responsible for their animal including any damage occurring to the animal or by the animal while on the grounds.

Entrant's Signature: _____ Date: _____

Parent (Custodial)/Legal Guardian Signature (if under 18): _____

State Office Representative Signature: _____

Please note to ESE Agriculture Office any reasonable accommodations needed by entrant 4 weeks prior to event. ESE Agriculture Office 800-639-2908 or 413-205-5011 E-mail: aginfo@thebige.com

All Teen Leaders will participate in the General Knowledge Test and Horse Judging. Fitting and Showmanship is optional and they may use a horse from any member of the delegation as long as it has been prearranged with that participant.

As a Teen Leader I choose to participate in Showmanship

For Fitting and Showmanship you may show in Western or English attire and tack, but there is no mixing of attire and tack.

LEASE FORM

Please Print Legibly

IF YOUR HORSE IS LEASED OR LOANED TO YOU, THE FOLLOWING FORM MUST BE FILLED OUT AND DATED ON OR BEFORE APRIL 1, 2016.

I, _____ have leased my horse to
(Owner of horse)

_____
(Exhibitor Name)

on _____ for use as his/her 4-H Activity. I understand that the horse must remain on The Big E grounds for the duration of the 4-H activity. I agree not to force the exhibitor to break any of the New England 4-H Horse Show Rules.

_____ _____

(Signature of 4-H Participant) (Signature of Horse Owner)

_____
(Signature of Exhibitor's Parent)

_____
(Name of Horse)

_____
(Horse's Registration Number if applicable)

_____
(Horse Owner's Phone Number)Must be a number ESE can reach you at during the event

CHANGE OF HORSE FORM

Please Print Legibly

IF YOUR STATE ALLOWED FOR A CHANGE OF THE HORSE YOU ARE BRINGING TO ESE SINCE FILLING OUT YOUR ENTRY FORM, THE FOLLOWING FORM MUST BE FILLED OUT AND SENT IN AS INSTRUCTED BELOW.

I, _____ will be bringing the following replacement horse
(4-H Participant)

_____ for use as my 4-H Activity horse. I verify that this horse is on my state 4-H approval or verification form on file in my county or state office.
(Name of Horse)

I understand that the horse must remain on The Big E grounds for the duration of the 4-H activity.

_____ _____

(Signature of 4-H Participant) (Signature of State 4-H Representative)

_____
(Signature of Exhibitor's Parent)

_____
(Name of Horse)

_____
(Horse's Registration Number if applicable)

RULES FOR THE 2017 NEW ENGLAND 4-H HORSE ACTIVITY

OBJECTIVES FOR THE NEW ENGLAND 4-H PROGRAMS

The 4-H program at The Big E is a cooperative effort with the Eastern States Exposition and the Cooperative Extension Systems of the New England States working together toward common objectives. These objectives are:

- To motivate and recognize the achievements of 4-H members and their volunteer leaders.
- To give the general public attending The Big E a better understanding of 4-H educational efforts including the organization, program, and accomplishments.
- To provide educational experiences for 4-H members that are not available in the individual states.
- To make 4-H programs and activities visible to the general public across the grounds of The Big E.
- To expand the image of 4-H as a total diverse youth development program.
- To ensure quality educational activities both for the 4-H participant and the general public.
- To identify 4-H as an integral part of the Cooperative Extension System and the land grant universities of New England.
- To involve youth as equal partners in full decision-making roles at all levels of program decision-making.

Eligibility- Members: This show is open to regularly enrolled 4-H Horse club members from New England who are 12 years of age or older(depending on individual state rules) on January 1 but have not turned 19 years of age on or before January 1 of the current year.

Eligibility – Horses: Members must have owned or managed and used their horse as a 4-H Activity on or prior to April 1 the current year. Members are limited to entering one horse

All Signatures MUST be completed before entry will be accepted.

Entries are due **August 1** at your STATE OFFICE.

> **Note to state representative**: Entries for alternates or Teen Leader should be submitted at the same time as all other entries. Please mark such entries ALTERNATE OR TEEN LEADER in appropriate area of the entry page. (The names of THREE alternates and FIVE teen leaders from each state may be submitted at time of entry.)

Electronic entries MUST be to Nick Barishian and Sherri Thornton by **August 10**, NO EXCEPTIONS. This deadline will be enforced.

Conditions The 4-H Horse Activity Committee and The Big E reserve the right to amend or change the rules for the 4-H Horse Activity in any manner, which may be required to insure a well-run show**. Any situation not covered in the New England 4-H Horse Show rulebook will be governed by current** USEF **rules.**

ALL 4-H RIDERS AND DRIVERS MUST WEAR AN ASTM/SEI APPROVED HARD HAT WITH CHIN HARNESS PROPERLY FITTED AND FASTENED WHENEVER MOUNTED OR IN A HITCHED CONVEYANCE. In the interest of safety, there will be no penalty at this show for participants wearing protective vests or hard hats in lieu of traditional hats.

See Dress Code Expectations page for further clarification.

Schedule of Events for 4-H Horse Activity will be posted at the 4-H Horse Program Office on the day of arrival and throughout the show, also see attached schedule. You may also find the schedule on The Big E website.

Parent/Adult Interference—Adults may help unload members' belongings and help them set up. After that point, the only thing they may assist with is hair and make-up. No one but delegates will be permitted to take care of the horse after arrival and unloading is complete. Participants may be disqualified if adults help with any of the following, including, but not limited to: lessons, coaching of any sort, assisting with grooming, leading, handling tack and equipment, entering stalls, etc.

If an emergency situation should occur adults should offer assistance to insure the safety of exhibitors, volunteers, staff and animals.

Members may enter ONE of the following divisions:

English
Western
Driving
Small Equine

Mandatory classes:

Fitting & Showmanship
Equitation
Reinsmanship (Drivers only)
In Hand Suitability (Small Equine only)
Horse Judging
General Knowledge Exam
Horse Quiz Bowl Competition between teams made up of members of each state delegation. Attendance is mandatory but team membership is chosen by each state's choice.

Members MUST enter 1 of the following performance classes from your division **(and no more than 4):**

Western Trail
Western Handiness
Western All Around (*includes an equitation component, pleasure component and halter component*)
Western Pleasure
Disciplined Rail (there will be a class for English riders and one for Western riders)
Hunter Under Saddle
Bridle Path Hack
Hunter Over Fences
English Trail
English Pleasure
Command *(may be mixed seat class or separate seats)*
In Hand Obstacles (*Small Equine Only*)
In Hand Hunter (*Small Equine Only*)
In Hand Command (*Small Equine Only*)
Precision Driving
Pleasure Driving
Driving Command

Anyone not abiding by these rules will forfeit all ribbons, prizes and placing for the entire show and will not be allowed to return in following years

For complete rules and guidelines please see the New England 4-H Horseshow Rules and Guidelines Book Eastern States Exposition 4-H Horse Program section. Book can be found on your state's 4-H website or the Big E website under 4-H Horse.

Loss or Damage: All exhibits will be under the direction of Eastern States Exposition Management and or the New England 4-H Horse Program Committee, who will exercise every reasonable care in the protection of exhibits. In no case will Eastern States Exposition or management or the New England 4-H Horse Program Committee be responsible for any loss or damage that may occur. Each exhibitor will be solely responsible for any loss, injury or damage to any animal; or loss, injury or damage done by or arising from any animal exhibited by him/her and shall indemnify Eastern States Exposition, management and the New England 4-H Horse Program Committee against legal or other proceedings in regard thereto.

The Cooperative Extension System 4-H Youth Development program prohibits discrimination in education, employment, and in the provision of services on account of race, ethnicity, religion, sex, age, marital status, national origin, ancestry, sexual orientation, disabled veteran status, physical or mental disability, mental retardation, [and] other specifically covered mental disabilities, [and criminal records that are not job related].

NEW ENGLAND 4-H HORSE EDUCATION POSTER CONTEST

Situation: 4-H members and their horses are on display for the public at The New England 4-H Horse Program Activity at Eastern States Exposition. Most of those who go through the horse barn and watch the 4-H horse show are not knowledgeable about horses or safety around them. They often put themselves, their children, 4-H members and horses in potentially dangerous situations because of lack of knowledge.

Purpose: To educate the public about safety around horses and general horse knowledge.

How: A Horse Safety/General Horse Knowledge Poster Display in the horse barn.

Who: Any 4-H member is invited to submit a poster for the contest.

When: Posters must be at The Big E by 12:30 p.m. on Wednesday and will be displayed until Saturday evening.

What: The poster may illustrate any aspect of Equine education or general horse safety.
It can be a drawing, a cartoon, a collage, printed instructions, etc.

The poster must be a minimum of 11" x 14" in size, or a maximum of 22" x 28" and should be readable at 30'. **THIS POSTER SHOULD BE YOUR OWN WORK**.

Check with your 4-H extension office for tips on making posters and/or further information.

Divisions for posters: 5-8yrs (Novice), 9-13yrs (Juniors) and 14 to 19yrs (Seniors)
Each division will be judged separately

All posters will be displayed in the 4-H Horse barn during the 4-H Horse Activity at The Big E. Each state is responsible for delivering ribbons awarded to those not attending. If you want your poster back and are not attending please make arrangements for its return prior to sending your poster down to Eastern States Exposition. **The form below must be firmly attached to the back of your poster.**

PUT YOUR AGE AND STATE ON THE UPPER RIGHT HAND CORNER ON THE FRONT OF THE POSTER.

- -

NAME: AGE:

MAILING ADDRESS:

TOWN: STATE: ZIP:

BEST PHONE CONTACT:

DIVISION: (Circle One)

Novice (5-8 years)

Junior (9-13 years)

Senior (14-19 years)

NEW ENGLAND 4-H HORSE POSTER EVALUATION

Name of Exhibitor: Age:

Poster Title: State:

An excellent poster captures people's attention and clearly conveys a message.

Criteria		**Excellent 4 points**	**Very Good 3 points**	**Good 2 points**	**Fair 1 point**
Overall Impression	Poster attracts attention and maintains interest				
Neatness	Poster is free of smudges, has been assembled with care and writing is neat				
Artwork/Design					
Use of Color	Pleasing color combinations, color use enhances readability and attractiveness				
Layout/Design	Space is used effectively, layout is easy to follow				
Creativity	Interesting use of materials, color, and/or design that add to the impact of the poster				
Message/Content					
Title	Easy to read, captures the idea/topic of the poster subject				
Written Material *Does it educate the public about horses?	Clear: easy to follow and easy to read, accurate and condensed				
Spelling, Usage, Grammar and Mechanics	Free of spelling mistakes and free of grammatical errors				
Graphics/pictures/ illustrations/photos	Enhance poster's impact, message or help viewer understand content				

Your point total: _____

The above tool is used to evaluate your submitted poster. Use this as a tool to help you in designing your poster. You will receive a completed one after your poster has been reviewed. This will give you the evaluator's opinion as to how effective your poster is in teaching the public about general horse knowledge or horse safety.

Posters will be evaluated using the following Danish scoring system and the top ten in each division will also receive rosettes (exception will be the Novice division). There will also be one best in show chosen.

Blue Ribbon: 29-36 points Red Ribbon: 19-28 points White Ribbon: 9-18 points

4-H Horse Program Dress Code Expectations at Eastern States Exposition

It is an honor and a privilege to represent 4-H and the excellent reputation of your local and state program in the New England Horse Program at the Eastern States Exposition. We are asking you to consider your dress while in this role and dress for respect. Chaperones may ask you to change your attire if they deem it not appropriate for representing 4-H. You may be corrected on any inappropriate language or actions while you are representing 4-H at The Big E.

Please be advised that the following dress code will be enforced for all individuals participating in 4-H events and activities including 4-H chaperones.

1. Clothing: All clothing shall be neat, clean, acceptable in repair and appearance, and shall be worn within the bounds of decency and good taste as appropriate for 4-H events and activities. 4-H shirts and state logos are encouraged. Clean shorts, pants or dress jeans are encouraged.

2. Articles of clothing which display profanity, products, or slogans which promote tobacco, alcohol, drugs, sex or are in any other way distracting, are prohibited.

3. Excessively baggy or tight clothing is prohibited. No wide leg, loose fit pants.

4. Items of clothing which expose bare midriffs (front or side), bare chests, visible cleavage, undergarments (including bra straps), or that are transparent (see-through) are prohibited. Blouse straps must be at least 2” wide. Please be advised that spaghetti straps, tank tops, shirts which expose a bare back, halter tops, and tube tops are prohibited.

5. The inseam length of shorts is 4” or longer.

6. Any clothing that must be continually adjusted while wearing to meet the dress code is inappropriate. For example, shirts that fall off the shoulder to expose undergarments, shirts that must be pulled down to cover midriff or pants that need to be pulled up to hide undergarments etc.

7. No cut-off shorts, torn or frayed jeans will be permitted.

8. Hair should be clean and neatly combed.

9. Shoes must be worn at all times deemed appropriate.

All adult leaders are asked to make sure that their 4-H delegation is meeting the dress code.

Any adult leader from any state may address dress code issues when they are noticed, including youth and adults that are participating.

SAFETY WHILE PARTICIPATING AT THE NEW ENGLAND REGIONAL 4-H HORSE PROGRAM

1. Class sizes (not individual run classes) will be limited for safety (suggested maximum is for a split at 20 riders per class).

2. Ride off for class placement will be at the judge's descretion.

3. Driving classes may be split as follows: Small Equine/Horse/Draft/Other Equine.

4. Cell phone use will be **prohibited** when exhibitors are handling horses in any manner and during the general knowledge test. There are storage provisions for safe keeping of cells phones in each state's stabling area.

5. All chairs will be limited to the end cap areas of the barn (near the Hospitality Rooms) or outside of the barn. If youth want to sit in front of their stall to make their equine exhibit available for public interaction then they may use a chair or "Bucket Buddy" during the time they are involved in this activity.

6. Parents and other adults are encouraged to use the end cap or outside areas for seating.

7. Note that during horse movement times all items in the aisleways will be removed to be sure horse movement can be accomplished in the safest manner possible.

Safety is of utmost importance and the New England Committee will enforce these safety rules.

TEEN LEADER RESPONSIBILITIES

TEEN LEADERS WILL

- Make self-available to their respective state delegates and leaders
- Hold horses, give legs up, if needed
- Be available to assist with the set-up of HOF, trail, and other classes that require obstacles
- Be available to assist with reset of jumps and obstacles in classes requiring them
- Keep the 4-H horse barn tidy (in turn) with other delegates
- Participate in General Knowledge, Judging, Quiz Bowl and Showmanship
- Assist or be in charge of daily Flag Ceremony
- Encourage team members
- Help with moving in/clearing out
- Be willing to be in a rotation with TLs from other states for all fitting & showmanship classes - with rag, brush and hoof pick to assist delegates prior to entering the show ring
- Be willing to be in a rotation with TLs from other states in the holding area by holding towels, brushes, etc. while delegate does the work
- Hand out ribbons
- Wear Khaki or dark colored pants, long or short sleeved, collared or button down shirt tucked in and boots when doing a rotation in the holding area ("The Pit") or handing out ribbons.

TEEN LEADERS SHOULD NOT

- Braid horses' manes and/or tails
- Groom delegate's horses
- Shovel manure for any delegate's horse

TEEN LEADERS SHOULD

- Bring a picture to hang with other delegate pictures
- Have team spirit and be willing to lead team chants
- Enjoy this wonderful experience
- Enter the showmanship class for teen leaders, it is optional and you will need to use one of the delegation's horses. Fitting will not be judged.

Schedule and Class List for 2017 New England 4-H Horse Program

Note: Any changes to this schedule will be posted in Barn E and the 4-H Horse Office
This schedule is subject to change at any time during the event

Wednesday, September 20

12:30 pm	Deadline for horse and participant arrivals	Barn E
1:30 pm	New England Committee & Barn Manager's meeting	Barn E
2:30 pm	State Orientations	Barn E

Team Challenge sign ups due before start of Fitting and Showmanship

4:00 pm	Fitting & Showmanship: Classes by Division		Coliseum
	1. English A	4. English C	
	2. In – Hand/Drivers	5. Western	
	3. English B	6.Teen Leaders	

Exercise by discipline time will follow completion of fitting and showmanship Coliseum
Order as follows: English A, Western, In-Hand, Drivers, English B, English C
20 minutes each

To follow exercise time Orientation & F&S Placings Moses Auditorium

The barn will be CLOSED during orientation. Attendance is MANDATORY (Including chaperones and barn managers); parents are strongly encouraged to attend.

Team Challenge #1 (after orientation in the Moses Auditorium)

Thursday, September 21

7:30 am	Warm Up for Hunter Over Fences	Coliseum
	Hunter Over Fences (following warm up)	
	Assistance will be needed to move equipment from Coliseum to Paddock N and to set up trail	
	Western Handiness	
	Precision Driving	
	In Hand Obstacles (small equine)	
	Hunter Under Saddle	
	Flag Ceremony Practice (in Coliseum following HUS if time remains)	
	Warm Up for Trail classes	Paddock N
	Trail will begin their warm up immediately following trail course set up	
	Western Trail	
	English Trail	
3:30 pm	Showmanship Championship	Paddock N
	Team Challenge	TBA
4:30 pm	General Knowledge test	Moses Auditorium
	Please go to supper after you complete your test	
7:00 pm	Exercise by state 20 min each (optional)	Paddock N

Schedule and Class List for 2017 New England 4-H Horse Program

Friday, September 22

9:30 am	Exercise by division (order will be by class)	Paddock N
10:00 am	Flag Ceremony	Coliseum
	In Hand Suitability (small equine)	
	Western Equitation	
	Driving Reinsmanship	
	English Division A Equitation	
	English Division B Equitation	
	English Division C Equitation	
	Equitation Championship	
12:00 pm	**Lunch Break**	
TBA	Afternoon Session	Paddock N
	Driving Pleasure	
	Western Pleasure	
	In Hand Hunter (small equine)	
	English Div A Pleasure	
	English Div B Pleasure	
	English Div C Pleasure	
TBA	Team Challenge	TBA

Quiz Bowl is mandatory so please go to supper prior to attending Quiz Bowl

7:00	Quiz Bowl	(mandatory attendance)	New England Center

Saturday, September 23

8:00 – 10:00 am	Exercise by division	Paddock N
10:15 am	Flag Ceremony	
	In Hand Command	
	Western All Around	
	Driving Command	
	Bridle Path Hack	
	Command	
Lunch Break		
2:30	Horse Judging	

(Oral reasons will be given by the judges for each class before moving to the next class)

Class 1
Class 2
Class 3

4:45 pm	Line Up for Mandatory Parade (No Horses will be allowed in the parade)	Outside Moses Bldg
7:15 pm	Awards Ceremony	TBA

At the conclusion of the awards ceremony all delegates are dismissed

Sunday, September 24

ALL DELEGATES MUST BE OFF THE FAIRGROUNDS BY NOON

This schedule may be subject to change during the show. Please look for updates in your state area/the 4-H Horse Office. Please listen for announcements in Barn E.

Note for all spectators, parents, non-delegates: the 4-H barn will be CLOSED during horse movement times for safety.

4-H CAMPER POLICY:

1. Camper spaces are reserved for those serving in an official capacity with their state 4-H program at The Big E. Three camper spots are allotted per state per animal activity. Each state will provide to ESE the names and responsibilities of each person they are requesting receive a camper space reservation. This one list from each state will be provided to the Agriculture office by August 15 of each year. If not postmarked or received by August 15, ESE reserves the right to use these spaces for other purposes. The following methods of communication are acceptable:

    a. US Mail ESE Ag Office 1305 Memorial Ave W.Spfld, MA 01089
    b. Email aginfo@thebige.com

    Please Note: Lists will not be accepted via the telephone!

2. Camper spaces in the Mallary Agriculture Complex area and the area designated for the 4H Horse Committee are assessed a $10 per camper per night fee.

3. Spaces reserved for the 4H Horse Committee in the Horse Show Camper Lot will be allocated by the 4-H Horse Committee Chair.

4. No cars, trucks or other non-camper vehicles are allowed to be used as overnight accommodations on the grounds of The Big E. Any vehicles used in this manner will be towed.

5. More information is available regarding the availability of camper parking spaces for parents and non-official personnel in our public parking lot. For specific information regarding public parking camping and pricing, please email us at aginfo@thebige.com**.**

    a. Members, chaperones, parents or club leaders not serving in an official capacity are encouraged to contact the Admissions Department of The Big E at (800)639-2908 regarding camper space availability in Lot 9. **RESERVATIONS ARE NOT ACCEPTED.**
    b. Eastern States Exposition does not encourage the use of tents due to their possible placement near moving vehicles in our public parking lot. Persons wishing to use canvas-sided/pop-up/tent campers must tell the Parking Attendant upon entering the parking area so they may be directed to the designated areas. For specific information, please contact the Admissions Department of The Big E at (800)639-2908.
    c. No tents are allowed in the Mallary Agriculture Complex parking area.
    d. Any persons using canvas-sided/pop-up/tent-type campers will be required to sign a waiver accepting all responsibility for any theft, safety and/or personal liability.
    e. Management reserves the right to refuse access, and is not responsible for accidents or personal loss, injury or damages to any property.

EMERGENCY PROTOCOL (SEE SPECIFIC LOCATIONS)

- Fairgrounds in general

  In the case of a major emergency on the fairgrounds, all 4-H members, leaders and chaperones are to report to the front lawn of their respective state buildings along the Avenue of States and remain there until released by the 4-H Dormitory Supervisor. In the case of an active shooter seek safety immediately until instructed to do something else by an official security detail. Upon all clear please report to the Moses Dorm or Mallary, whichever one you are closest to.

- Mallary Complex and New England Center

  In case of emergency on the fairgrounds, all 4-H members, leaders and chaperones participating in activities in the Mallary Complex or New England Center should follow the instruction of Eastern States Exposition personnel or staff given through announcements and if possible stay in a group with their volunteer leaders.

- **Emergency contact telephone numbers**
    - **413-205-5011 Agriculture Department**
    - **413-205-5185 Moses Dormitory Office**
    - **413-205-5253 Big E Police—24 Hour**
    - **Do not call 911.**

Evacuation Plan for Animals on Exhibition at the Eastern States Exposition

If an event should occur on the Exposition Grounds that would require the evacuation or removal of animals being exhibited or shown under the control of the Agricultural Department of the Eastern States Exposition, the following guidelines should be implemented to assist in the timely and orderly evacuation of these animals.

1. The Director of Agriculture and Education of the Exposition will notify the Security Department that a situation exists that would require the evacuation of some or all of the animals on the Exposition grounds.

2. Upon notification from the Exposition Director of Agriculture and Education, a Seasonal Police supervisor will be dispatched to the Agricultural Department office located in the Mallary Complex, or other location as directed, to act as a liaison between the Seasonal Police and the Agriculture Department Director.

3. This supervisor at the direction of the Agricultural Department will establish a central location where the Agricultural Department exhibitors will standby to be transported or escorted off grounds to off grounds parking so vehicles to be used to transport the animals off grounds may be rapidly returned to the Exposition grounds to be loaded out.

4. If the animals need to be removed immediately from the buildings they are to be housed in the Coliseum. The Security Department will provide officers to secure the route to this location and assist in isolating the Coliseum once the animals are moved. Removal of animals from the building will proceed under the Direction of the West Springfield Fire Department.

5. The Security Department shall provide all available vehicles to transport drivers or escort vehicles to retrieve trailers from off ground locations.

6. A Seasonal Police supervisor shall accompany the vehicles to the off grounds location to assist in assembling a convoy of vehicles to be escorted back to the Exposition grounds for loading.

7. Should the disposal of animal remains be necessary the Director of Agriculture, will work with R G Webster Enterprises and the MDAR(Massachusetts Department of Agriculture Resources) to assure that this is done in a timely manner.

8. All operations shall continue until directed by the Director of Agriculture to suspend the operation.

Quarantine Plan for Animals on Exhibition at the Eastern States Exposition.

Should the MDAR (Massachusetts Department of Agriculture Resources) determine that a mass quarantine needs to take place at the Exposition?
The Director of Agriculture will follow all directives issued by MDAR, and acting with the assistance of the Seasonal Security secures the quarantine area and proceed to set up care of all quarantined animals.

West Springfield Fire Department
44 Van Deene Avenue – West Springfield, MA. 01089
(413) 263-3384

FIRE PREVENTION REGULATIONS AGRICULTURAL SHOWS

1. No smoking allowed in Coliseum, Mallary Complex or barns.
2. BURLAP material is not allowed as backdrops or table coverings. All fabric used as backdrops and/or table coverings must be flame retardant. Use of spray flame retardants is acceptable.
3. All decorations must be non-flammable as certified by a National Testing Laboratory or, when permitted, rendered non-flammable by a topical flame retardant finish.
4. EZ-Up tents, if used must have flame retardant ratings. No vendor shall set up more than 2 (two) 10 (ten) foot by 10 (ten) foot tents next to each other. *** ATTENTION PROMOTERS: No show layout should have more than 20 feet of tent without a 10 foot non-tent space.***
5. Devices utilizing open flames are not permitted.
6. All lights and electrical mechanisms must have a UL label. Extension cords shall be UL listed, and must be of proper gauge and not overloaded with electrical devices. No home type extension cords may be used.
7. Electrical devices shall not be permitted to be in direct contact with combustible materials such as wood chips, hay bales, and decorations.
8. Electrical devices shall not be left unattended, i. e., displays utilizing lights and electrical mechanisms shall be shut off or unplugged at the end of the show.
9. Flammable liquids and gases (propane, butane etc.) are not allowed in the buildings. Non flammable gas cylinders, such as helium, shall be supported by metal stands or secured with a proper size chain.
10. Corn stalks, hay bales and fine bark mulch are not allowed for display purposes. Large wood chips, coarse bark mulch may be used in barns but shall be kept damp at all times.
11. Live trees and vegetation shall be balled and watered daily. ***PRIOR TO SET – UP, approval must be granted by the West Springfield Fire Department – Fire Prevention Office.***
12. No motorized gasoline or diesel vehicles allowed in buildings. (Golf carts and scooters).
13. No large round or square bales of hay or straw and or open piles of silage or haylage are allowed. Feed and bedding material must be bagged or baled in small square or round bales (less than 400 lbs.).
14. Feed and bedding material is not allowed on the floor of any aisle for display purposes. Including wood shavings, sawdust, peat moss and loose straw.
15. Coverings are not allowed over aisles, such as banners, farm signs, EZ-UP tents.
16. All aisles shall be a minimum of 10 feet in width and shall remain free and clear at all times.
17. Aisle display widths are not to exceed 30" from each side in main aisle and 24" from each side in side aisles.
18. No excessive accumulation or rubbish or litter allowed.
19. All exits shall remain free and clear at all times.
20. All fire lanes shall remain free and clear at all times.
21. All fire alarm pull stations, fire extinguishers and any other fire protection devices or equipment shall be free and clear of obstructions and readily visible.
22. No signs, decorations, or products shall be attached to any part of the sprinkler system.

Daniel E. Culver – Deputy Fire Chief
Fire Prevention Officer
dculver@west-springfield.ma.us

William M. Flaherty

William M. Flaherty – Fire Chief

IAFE
(INTERNATIONAL ASSOCIATION OF FAIRS AND EXPOSITIONS)
NATIONAL CODE OF SHOW RING ETHICS

Exhibitors of animals at livestock shows shall at all times deport themselves with honesty and good sportsmanship. Their conduct in this competitive environment shall always reflect the highest standards of honor and dignity to promote the advancement of agricultural education. This code applies to junior as well as open class exhibitors who compete in structured classes of competition. This code applies to all livestock offered in any event at a livestock show. In addition to the "IAFE National Code of Show Ring Ethics," fairs and livestock shows may have rules and regulations which they impose on the local, county, state, provincial and national levels.

All youth leaders working with junior exhibitors are under an affirmative responsibility to do more than avoid improper conduct or questionable acts. Their moral values must be so certain and positive that those younger and more pliable will be influenced by their fine example. Owners, exhibitors, fitters, trainers and absolutely responsible persons who violate the code of ethics will forfeit premiums, awards and auction proceeds and shall be prohibited from future exhibition in accordance with the rules adopted by the respective fairs and livestock shows. Exhibitors who violate this code of ethics demean the integrity of all livestock exhibitors and should be prohibited from competition at all livestock shows in the United States and Canada.

The following is a list of guidelines for all exhibitors and all livestock in competitive events:

1. All exhibitors must present, upon request of fair and livestock show officials, proof of ownership, length of ownership and age of all animals entered. Misrepresentation of ownership, age, or any facts relating thereto is prohibited.
2. Owners, exhibitors, fitters, trainers, or absolutely responsible persons shall provide animal health certificates from licensed veterinarians upon request by fair or livestock show officials.
3. Junior exhibitors are expected to care for and groom their animals while at fairs or livestock shows.
4. Animals shall be presented to show events where they will enter the food chain free of violative drug residues. The act of entering an animal in a livestock show is the giving of consent by the owner, exhibitor, fitter, trainer and/or absolutely responsible person for show management to obtain any specimens of urine, saliva, blood, or other substances from the animal to be used in testing. Animals not entered in an event which culminates with the animal entering the food chain shall not be administered drugs other than in accordance with applicable federal, state and provincial statutes, regulations and rules. Livestock shall not be exhibited if the drugs administered in accordance with federal, state and provincial statutes, regulations and rules affect the animal's performance or appearance at the event.

   If the laboratory report on the analysis of saliva, urine, blood, or other sample taken from livestock indicates the presence of forbidden drugs or medication, this shall be prima facie evidence such substance has been administered to the animal either internally or externally. It is presumed that the sample of urine, saliva, blood, or other substance tested by the laboratory to which it is sent is the one taken from the animal in question, its integrity is preserved and all procedures of said collection and preservation, transfer to the laboratory and analysis of the sample are correct and accurate and the report received from the laboratory pertains to the sample taken from the animal in question and correctly reflects the condition of the animal at the time the sample was taken, with the burden on the owner, exhibitor, fitter, trainer, or absolutely responsible person to prove otherwise.

   At any time after an animal arrives on the fair or livestock show premises, all treatments involving the use of drugs and/or medications for the sole purpose of protecting the health of the animal shall be administered by a licensed veterinarian.
5. Any surgical procedure or injection of any foreign substance or drug or the external application of any substance (irritant, counterirritant, or similar substance) which could

affect the animal's performance or alter its natural contour, conformation, or appearance, except external applications of substances to the hoofs or horns of animals which affect appearance only and except for surgical procedures performed by a duly licensed veterinarian for the sole purpose of protecting the health of the animal, is prohibited.

6. The use of showing and/or handling practices or devices such as striking animals to cause swelling, using electrical contrivance, or other similar practices are not acceptable and are prohibited.
7. Direct criticism or interference with the judge, fair or livestock show management, other exhibitors, breed representatives, or show officials before, during, or after the competitive event is prohibited. In the furtherance of their official duty, all judges, fair and livestock show management, or other show officials shall be treated with courtesy, cooperation and respect and no person shall direct abusive or threatening conduct toward them.
8. No owner, exhibitor, fitter, trainer, or absolutely responsible person shall conspire with another person or persons to intentionally violate this code of ethics or knowingly contribute or cooperate with another person or persons either by affirmative action or inaction to violate this code of ethics. Violation of this rule shall subject such individual to disciplinary action.
9. The application of this code of ethics provides for absolute responsibility for an animal's condition by an owner, exhibitor, fitter, trainer, or participant whether or not he or she was actually instrumental in or had actual knowledge of the treatment of the animal in contravention of this code of ethics.
10. The act of entering an animal is the giving of consent by the owner, exhibitor, fitter, trainer, or absolutely responsible person to have disciplinary action taken by the fair or livestock show for violation of this Code of Show Ring Ethics and any other rules of competition of the fair or livestock show without recourse against the fair or livestock show. The act of entering an animal is the giving of consent that any proceedings or disciplinary action taken by the fair or livestock show may be published with the name of the violator or violators in any publication of the International Association of Fairs and Expositions, including *Fairs and Expositions* and any special notices to members.
11. The act of entering of an animal in a fair or livestock show is the giving of verification by the owner, exhibitor, fitter, trainer, or absolutely responsible person that he or she has read the IAFE National Code of Show Ring Ethics and understands the consequences of and penalties provided for actions prohibited by the code. It is further a consent that any action which contravenes these rules and is also in violation of federal, state, or provincial statutes, regulations, or rules may be released to appropriate law enforcement authorities with jurisdiction over such infractions.

COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF AGRICULTURAL RESOURCES/FAIRS

In addition to complying with all laws and regulations governing animal health issues (M.G.L. C. 129 §§14D, 14E, 44 and 330 CMR 4.03, 4.07, 16.03), all fairs must adopt and enforce the following rules for governance of the fair:

2017 Fairs- Animal Health Rules

NO animal will be admitted to the fairgrounds unless it meets the requirements below. NO animal is to be unloaded or enter a barn or tie-out stall until the animal and its paperwork have been inspected and approved for entry.

A. General Rules for All Animals

1. **All animals must be in proper physical condition, be properly identified and free of visual evidence of infectious, contagious or parasitic disease at time of arrival. Specific diseases and conditions which will disqualify an animal for entry are identified for each species in the following sections of the rules. Animals of any species with open or draining wounds will not be approved for entry.**
2. **Evidence of infectious, contagious or parasitic disease or failure to produce the necessary documents for health certification, vaccination or testing will result in the animal's rejection for entry. THE INSPECTOR'S DECISION IS FINAL.**
3. **Any surgical procedure or injection of any foreign substance or drug or the external application of any substance (irritant, counterirritant, or similar substance) which could affect the animal's performance or alter its natural contour, conformation or appearance, except external applications of substances to the hoofs or horns of animals which affect appearance only, and except for surgical procedures performed by a duly licensed veterinarian for the sole purpose of protecting the health of the animal, is prohibited.**

4. **Official ID**
   All livestock must have proper official, individual ID as required for the species, e.g. official metal ear tag, tattoo, scrapie tag, or microchip. Registration forms must accompany health certificates when used as part of official identification.

5. **Health Certificates**-- *PLEASE NOTE CHANGES FOR 2017*

   One Official Certificate of Veterinary Inspection (OCVI) may be allowed for animals of the same species to be exhibited at fairs or shows in any of the New England states (CT, *ME, MA, **NH, RI, and ***VT) when submitted with an itinerary of the dates and locations of the events at which the listed animals are expected to be shown. Only animals that are healthy at the time of shipment may be moved. Note that *****ME, ******NH, and ***VT have additional requirements. Certificates of veterinary inspection in these states are valid for a shorter period of time and may have additional language, movement and permit requirements.

   For the 2017 Show and Fair Season, livestock animals being exhibited in New England states must have official certificates of veterinary inspection (OCVIs) that meet the following requirements:

a. CT, **MA**, and RI: OCVIs issued on or after **January 1, 2017** may be used for animals being shown at multiple fairs and shows in CT, **MA**, and RI through the 2017 show/fair season ending October 31, 2017.

   i. ME: *Exhibition season OCVI applies only to animals exhibited at Maine agricultural fairs from **July 1 through October 31** and the OCVI must state "For Exhibition Only". An importation permit for exhibition animals is also required. Contact ME State Veterinarian's Office (207-287-3701) for details and permits.*

   ii. NH: *Animals exhibited in NH must originate in a New England state and move on OCVIs issued on or after **April 1, 2017** to participating NH fairs and shows from July 1 to October 31, 2017. Contact NH State Veterinarian's Office (603) 271-2404 for details and permits.*

   iii. ****VT: Contact the VT Animal Health Office (*802-828-2421) *for specific import requirements that deviate from the general information in this letter and must be met for legal import of livestock.*

b. A single OCVI from the animals' home state may be completed for travel to and from the New England states in which the animals will be exhibited. *MA animals being shown ONLY in MA may substitute a signed, dated latter on the letterhead of an accredited veterinarian for an OCVI if all required information is included and all additional requirements are met.*

c. Multiple animals of the same species may be listed on one health certificate with appropriate individual IDs and descriptions. Animals of different species may not be listed on the same official health certificate.

d. An itinerary of the names and locations for each New England fair or show at which owner expects to show the listed animals and the dates when each animal are expected to be on each site, must be prepared by the owner and presented to the veterinarian at the time the OCVI is written.

i. A copy of this planned itinerary must be attached to the official health certificate (import and export) for it to be used for more than one fair or show.

ii. That proposed list should be signed by the veterinarian and the owner/ exhibitor and reference the relevant OCVI number(s).

e. The name and address of the first show or fair where the listed animals will be exhibited is to be used as the "destination" on the OCVI form. In addition, "See attached list" or a similar statement directing Animal Health Officials or Fair Inspectors to the attached proposed itinerary must be included.

f. Exhibitors must keep an accurate list of the show locations and dates when their animals were actually on the show/fairgrounds. This record must be available to fair inspectors at each inspection and check-in.

g. Any animal listed on an OCVI that becomes sick must remain home. If the animal is refused entry to any exhibition during 2017 for health reasons it must have a new health certificate issued by an accredited veterinarian within 30 days of the next interstate movement.

h. Any New England state may end their participation in this agreement and revert to the standard published requirements for livestock imports in the state at any time, in the event of foreign animal disease outbreak or changes to state legislation.

ADDITIONAL REQUIREMENTS FOR EACH SPECIES ARE LISTED BELOW.

B. <u>Cattle</u>

1. **TB and Brucellosis testing is not required for animals from TB-Accredited and Brucellosis-Free States** and in-state animals. Current brucellosis and TB status in the exhibitor's state can be obtained from the state veterinarian's office in each state. If the exhibitor's state is not TB-Accredited or Brucellosis-Free, then the exhibitor must call the Massachusetts Division of Animal Health for entry requirements (617-626-1795). All animals must be free of visual evidence of the following diseases and conditions: foot rot, mange, pink-eye, ringworm, warts, cow-pox and open or draining wounds.
2. While not required, it is strongly recommended that all cattle be currently vaccinated for rabies.

C. <u>Poultry</u>

1. No poultry will be admitted to a fairground until it has been individually inspected.
2. All poultry must be free of visual evidence of the following diseases: infectious bronchitis, coryza, pullorum-typhoid, fowl-pox, external parasites and laryngotracheitis.
3. Each bird must be accompanied by written proof (ID card or test report) that the breeding flock was blood-tested negative for pullorum-typhoid within one year prior to entry date.
4. Birds from quarantined states will not be permitted entry.
5. All birds over 16 weeks of age as of January 1, 2016 shall be individually leg banded with a state leg band. This includes out of state exhibitors.
6. No bird vaccinated for laryngotracheitis within thirty days of the fair will be admitted.

D. <u>Goats</u>

1. **TB and Brucellosis testing is not required for animals from TB-Accredited and Brucellosis-Free States** and in-state animals.
2. All goats and kids presented, regardless of age, must be individually listed and identified on the health certificate. All goats must be free of visual evidence of the following diseases and conditions: foot rot, mange, pink-eye, ringworm, warts, pox and open or draining wounds. All goats must also be free of sore mouth and scrapie exposure.
3. Based on the Federal Scrapie Eradication Program (FSEP), goats and sheep of any age or sex brought to show or exhibition from either out of state or within state must possess a USDA approved individual identification tag, tattoo, or electronic implant consistent with the requirements of the FSEP and the Massachusetts Emergency Order 1-AHO-06. Information on approved tags, tattoos, and electronic implants is available from the USDA-APHIS office in Sutton, MA at 508-363-2290.

E. Camelids (Llamas, Alpacas, etc.)

1. **TB and Brucellosis testing is not required for animals from TB-Accredited and Brucellosis-Free States** and in-state animals. Current brucellosis and TB status in the exhibitor's state can be obtained from the state veterinarian's office in each state. If the exhibitor's state is not TB-Accredited or Brucellosis-Free, then the exhibitor must call the Massachusetts Division of Animal Health for entry requirements (617-626-1795).

2. All Camelids originating from outside the Commonwealth are required to be tested for Blue Tongue. Exception: Animals from a USDA declared "Low Incident State" are exempt. Note: New England and New York are low incident states.
3. All animals must be free of visual evidence of the following diseases and conditions: foot rot, mange, pink-eye, ringworm, warts, pox and open or draining wounds.

F. **Swine**

1. All swine must be identified by an official ear tag or registration.
2. Swine must be free of visual evidence of the following diseases and conditions: erysipelas, atrophic rhinitis, mange and open or draining wounds.
3. No person shall import into Massachusetts from outside the state any swine which have been pseudorabies vaccinated. M.G.L. c. 129 §14E.
4. No person shall import into Massachusetts swine from Stage l or Stage ll Pseudorabies States.
5. All swine shall originate from qualified pseudorabies-free herds, or monitored herds in qualified pseudorabies free States only. The pseudorabies status of the exhibitor's state can be obtained from the state veterinarian's office in each state.

G. Sheep

1. No sheep will be allowed entry from flocks in which Scrapie has been diagnosed or in which animals are under surveillance for Scrapie during the previous eighteen months. Based on the Federal Scrapie Eradication Program (FSEP) and the Massachusetts Emergency Order 1-AHO-06, sheep of any age or sex brought to show or exhibition from either out of state or within the state must possess a USDA approved individual identification tag, tattoo, or electronic implant consistent with requirements of the FSEP. Information on approved tags, tattoos, and electronic implants is available from the USDA APHIS office in Sutton, MA at 508-363-2290.
2. No sheep will be permitted entry from flocks in which Soremouth has existed or in which Soremouth Vaccine has been administered in the previous sixty (60) days.
3. Sheep must be free from visual evidence of foot rot, sore mouth, pink eye, ringworm, and open and draining wounds.
4. While not required, it is strongly recommended that sheep be currently vaccinated against rabies.

H. Equine

1. All equines entering a Massachusetts fairground must have a valid health certificate.
2. All equines must be free of visual evidence of the following diseases and conditions: mange, ringworm, soring, strangles, and open or draining wounds.
3. All equines originating from within and outside of the Commonwealth must have a negative USDA-approved EIA test (i.e., Coggins test or ELISA test) dated within twelve months of entry.
4. While not required, it is strongly recommended that all equines be vaccinated for rabies, tetanus, EEE and WNV within one year of the fair.

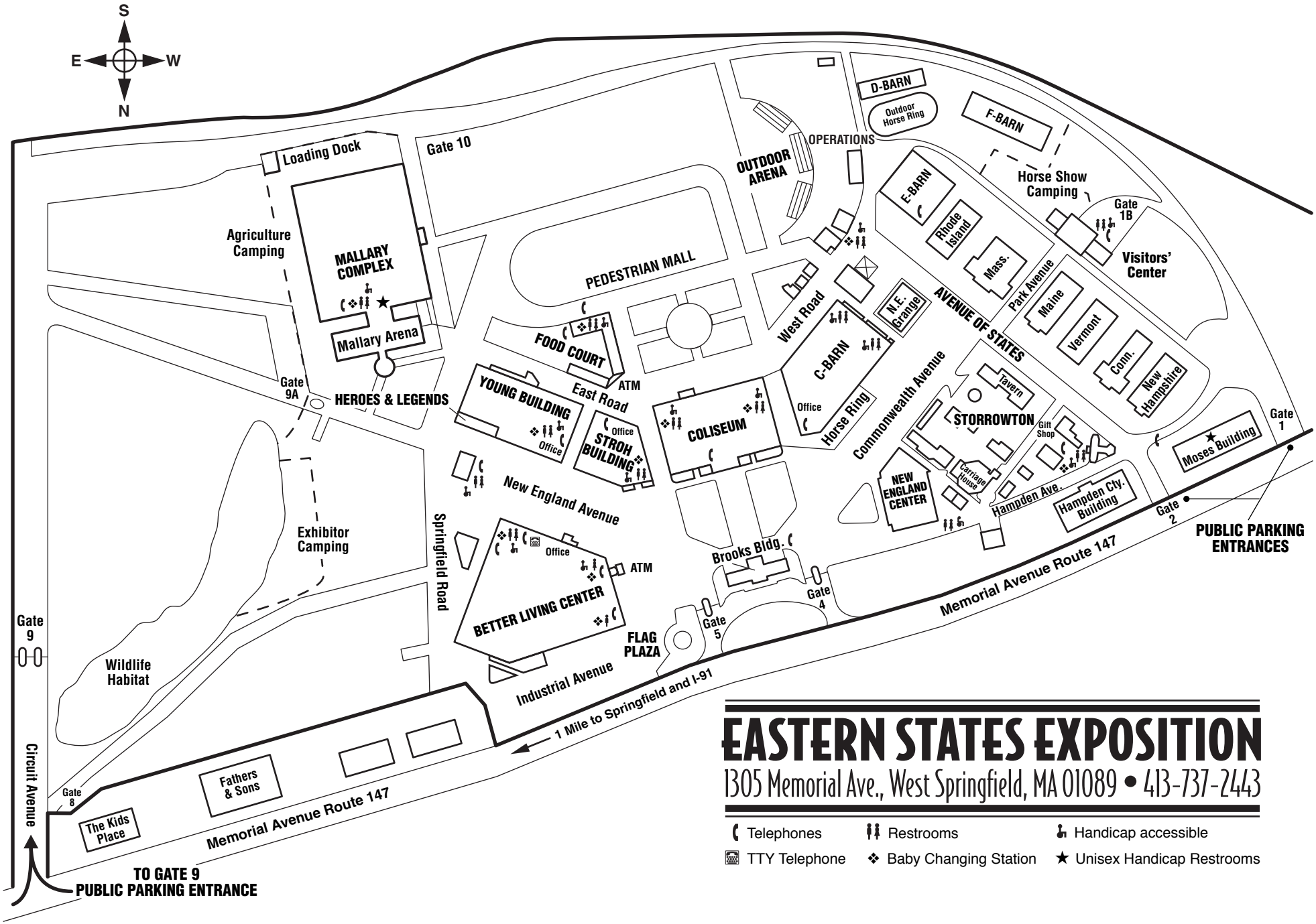
I. Rabbits

Rabbits must be free of visual evidence of the following diseases: snuffles, wet tail, skin and ear infections.

J. Dogs and Cats

1. All dogs and cats must be free of visual evidence of the following diseases: kennel cough, distemper, hepatitis, parvo, ringworm and mange.
2. **All Massachusetts dogs and cats and those originating from out of this State must have a valid and current vaccination certificate for rabies.**

All petting zoos are required to have a USDA Exhibitor's License and valid health certificates.



EASTERN STATES EXPOSITION

1305 Memorial Ave., West Springfield, MA 01089 • 413-737-2443

Telephones · Restrooms · Handicap accessible

TTY Telephone · Baby Changing Station · ★ Unisex Handicap Restrooms