

LARAMIE COUNTY FAIR

Wyoming's Oldest and Largest County Fair

KITCHEN RENTAL INSPECTIONS

LESSEE NAME: _____	EVENT DATE: _____
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Pre - Inspection Date: _____ TIME: _____ LCF Representative _____

Lessee Signature _____ Addtl Lessee Signature _____

Post Inspection Date: _____ TIME: _____ LCF Representative _____

Lessee Signature _____ Addtl Lessee Signature _____

ARRIVAL INSPECTION Comments	AREA INSPECTED	DEPARTURE INSPECTION Comments
	Kitchen Usage Orientation	
	Range/Oven operation	
	Dishwasher operation	
	Ice Machine operation	
	Sink operation	
	Walk-in cooler/freezer operation	
	All kitchen counters & work surfaces clean	
	All sinks clean	
	Dishwasher and racks clean	
	Stove, grill, oven & vent hood clean	
	Microwave & coffee pot clean inside & outside	
	Grease disposed of properly	
	Walk In Refrigerator & Freezer-empty, swept, mopped & shelving wiped down	
	Floor swept & mopped	
	Trash cans emptied, clean & relined	
	Walls, doors, fixtures & equipment clean & undamaged	
	Service window area clean	
	Steam tables cleaned inside & out	
	Note any equipment repairs needed or damage	

Items **Lessee** responsible for bringing: dish towels, cleaning towels, pot holders, utensils, pots & pans, cutting boards

Items **LCF** will provide: broom, mop, mop bucket, floor cleaner, dish & dishwasher detergent, appliance cleaners, garbage bags

Food & beverages must be removed from the kitchen, cooler & freezer at the end of rental agreement. Any food or beverages left will be discarded or subject to additional kitchen rental fees.

***NO ABRASIVE CLEANERS-only use provided cleaners.**

***NO CUTTING DIRECTLY ON COUNTER TOPS-cutting boards required.**

A deposit in the amount of _____ was was not returned on ___/___/___ due to
 satisfactory **unsatisfactory** departure inspection. Lessee Initials _____ LCF Initials _____
 Details: _____