Josephine County Fairgrounds & Event Center
PO Box 672 - 97528
1451 Fairgrounds Rd. - 97527
Grants Pass, OR

Office: 541-476-3215
Fax: 541-476-1027
www.co.josephine.or.us
www.josephinecountyFairgrounds.com

FOR OFFICE USE ONLY

DATE: _____
SPACE # ASSIGNED: _____
DEPOSIT PAID: _____
PAID IN FULL: _____
CERT. OF INS DATE REC._____
PICTURE INCLUDED:_____

2017 JOSEPHINE COUNTY FAIR
CRAFTERS VENDOR CONTRACT AND INFORMATION
FAIR DATES AUGUST 16 – 19, 2017
"Home Town Pride, County Wide"

This agreement is made on _____ 2017 between the Josephine County Fair Board hereinafter called the FAIR BOARD and the EXHIBITOR /Renter as listed here on page one (1).

Name: _____Business:_____

Address: _____City:_____State:_____Zip:_____

Phone: _____ Cell: _____

Email: _____

Exhibit: Please provide the specific information on all products or services to be offered for display or sold during the Josephine County Fair.

_____

_____

Have you exhibited at the Josephine County Fair before? _____ If yes, what year(s) _____

When and where else have you exhibited in the past? _____

<u> SPACE AVAILABILITY IS BASED ON A FIRST COME - FIRST PAID BASIS **</u>**

First come, First Paid is a Deposit is paid, a signed contract, and a picture of your booth set-up received.

<u>$100 down to hold space Balance due July 1, 2017</u>

<u>DUE TO LIMITED SPACE WE ARE ALLOWING ONLY ONE BOOTH EACH</u>

LOCATION: Midway side Floral Building
Booth Spaces available are:

_____ 10 X 10 Single = $200 _____ 10 X 10 Corner = $250

CANCELATION: Cancellation of agreement <u>prior</u> to July 1, 2017 shall entitle exhibitors to 100% refund of monies paid. If cancellation occurs <u>after</u> July 1, 2017 and prior to August 1, 2017, exhibitors may be entitled to up to 50% refund of monies paid. **<u>Cancelations after August 1, 2017 will receive no refund.</u>**

ELECTRICITY: Limited booth space along the walls will receive 110v (1 outlet) of electricity.

WITNESSETH:

In consideration of payments hereinafter specified, the FAIR BOARD gives the EXHIBTOR the right and privilege to operate and or maintain a Commercial/merchandise or other information display at the Josephine County Fair to be held at the Josephine County Fairgrounds, Grants Pass, Oregon on August 16-19, 2017. Fair buildings will open to the public At 10 a.m. and close at 10 p.m. Wednesday through Saturday, August 16-19, 2017. Outdoor spaces will remain open until 11 p.m. on Friday and Saturday.

GENERAL INFORMATION:

A. Any authorized representative of the Josephine County Fair (JoCoFAIR) shall have access to booth spaces(s) at all times.
B. Vendors will be chosen based on first come, first paid basis and with the following parameters:
   - "First come" is not the actual received date, but rather an application received and full payment on or before the deadline date - **July 1, 2017**.
   - A returning vendor in good standing will be given preference.
   - Booth size and product(s) that fit well with the Fair.
C. Exhibitors must take every precaution against possible injury to visitors, guest, and employees.
D. All demonstrations or presentations by exhibitors shall be confined to exhibitor's assigned space and in no case may extend to any other part of the grounds without approval of the JoCoFAIR or its representative. No solicitous behavior such as stepping out of booth and approaching customers is allowed.
E. JoCoFAIR reserves the right to inspect exhibits for compliance with listed items and use of booth space as specified in the agreement. JoCoFAIR reserves the right to refuse exhibits that would detract from the dignity of the Fair and to refuse space when deemed unsuitable by the Fair Management.
F. Exhibitors are expected to conduct themselves in a professional manner and without infringement on others.
G. Smoking is prohibited inside any building, livestock areas, horse barn, tent, canopies, or exhibit booths by order of the Oregon State Fire Marshal. Those smoking in approved locations shall be responsible for proper disposal of cigarette butts.
H. No alcoholic beverage may be sold or consumed except in designated areas.
I. Helium balloons are allowed for decoration purposes only.
J. No dogs are allowed in booths or on the Fairgrounds except service dogs and/or dogs that are part of an event.
K. JoCoFAIR cannot guarantee that aisles, pathways, or sidewalks will be kept free from obstructions due to persons crowding, standing, or sitting.
L. Exhibitors shall comply with all laws of the State of Oregon, County of Josephine, and City of Grants Pass. Any persons who willfully damage or destroy any property on the Fairgrounds, or in any way interfering with the administration, shall be liable to prosecution and will be held responsible for the costs of repair or replacement.
M. All matters not covered in this information are subject to the decision of the Fair Board Management and shall be final.

Payment and Refund Policy:

A. **The total exhibit booth fee must be received by July 1, 2017 or space will not be reserved**. No exhibitors will be allowed to move into their assigned space without full payment and insurance.
B. Cancellation of agreement prior to July 1, 2017 shall entitle exhibitors to 100% refund of monies paid. If cancellation occurs after July 1, 2017 and prior to August 1, 2017, exhibitors may be entitled to up to 50% refund of monies paid. **Cancelations after August 1, 2017 will receive no refund.**

Booth specification/Furnishings:

A. The standard booth space is 10 ft. x 10 ft. and includes a limited number of spaces with (1) 110 outlet for electricity in booth located on walls.
B. All booths are subject to the Oregon State fire Marshal regulations.

Security:

A. JoCoFAIR will have security personnel on grounds starting Tuesday evening (the day before Fair) through 8 AM Sunday, the day after Fair.
B. JoCoFAIR will exercise all reasonable diligence in protecting property of exhibitors, but will not be responsible or liable for articles lost, stolen, damaged, or destroyed.

Fair Attendance/Rain Policy:

A. Management is not responsible for decrease in normal Fair attendance due to acts of God, labor strikes, or any other cause.
B. In the event of inclement weather, management will do everything it deems reasonable to prevent the water from pooling. There will be no refunds because of rain and/or inclement weather and booths are expected to remain open.

EXIBITOR PASSES:

A 10 X 10 booth space will receive DAY PASSES for **(8)** and **(2)** EXHIBITOR PARKING PASSES.

Additional DAY PASSES are available **for $5 each per day (or $20.00 for a 4 day season pass)**.
If space limitations permit, additional EXHIBITOR PARKING PASSES will be available **for $15.00 each (this is for a 4 day pass).**

CAMPING:

RV Camping is available for commercial exhibitors and is restricted to the camping area designated by the Fairgrounds. Full hook-ups and dry camping is available for a fee. NO TENT CAMPING IS ALLOWED.
RV camping and anyone plugged into electricity and/or water is $100 per week, any Dry Camping will be $40 for the week and must be paid in advance. A parking permit will be issued to ALL camper. Those not having the proper parking pass in their camping unit will be towed at owner's expense.
Be sure to make your reservations early as space is limited.
There are public campgrounds and motels within a 5 mile radius of the Fairgrounds.

THE FAIR BOARD SHALL:

1. Lock the Floral Building/exhibits at 10 p.m. each night.
2. Permit the EXIBITOR to display, demonstrate, sell or operate only what is applied for in the application.
3. Provide: for each single space one outlet (110 volts), 500 watts for electricity.
4. Assume no liability for damage to goods or property of the EXHIBITOR, or any liability for accidents to persons or property caused under or by virtue of the operations of the EXHIBITOR under this contract.
5. Have a lien upon any and all property stored, used or located any place upon the Fairgrounds by the EXHIBITOR for any unpaid rentals and for any and all damage sustained by the Fair Board resulting from the breach of this contract by the EXHIBITOR or otherwise caused by the EXHIBITOR, and shall have the right to dispose of such property or any part of said property or any part of said property without process of law, and may appropriate any and all of this property as its own to satisfy any such claim.

THE EXHIBITOR (Renter) SHALL:

1. Pay Rent in full as described on page number 1.
2. Set-up Tuesday 15th of August 2017 between 10 a.m. and 7 p.m.
3. Conform to the FAIR BOARDS requirements of all construction, design and decoration of EXHIBIT.

All exhibits must be set up and completed prior to 7 a.m. on Wednesday August 16th 2017, the opening day of the Fair. Failure to have your exhibit completed by this time may cause your space to be taken by another and your rental fee will be FORFEITED.

4. Booths must be staffed at all times by the bonafide representative(s) of the exhibitor during the hours the Fair is open to the public, 10 a.m. to 10 p.m., unless permission has been granted by the FAIR MANAGEMENT. **Early tear-down is not permitted.**

5. Not use or have on the Fairgrounds any sound amplifying devise, unless written permission has been granted by FAIR MANAGEMENT and keep all music or voice levels at a volume designated by FAIR MANAGEMENT.

6. Not sublet or assign privilege or portion of the space covered by this agreement to any other person or persons or allow any use other than listed.

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8. Remove any temporary structures from the rented space within forty-eight (48) hours after the close of Fair, or secure written permission from FAIR MANAGEMENT to hold space and late removal of structures.

9. Leave the rented premises in a clean and orderly condition.

10. Abide by all general conditions and rules and regulations, written or oral, made by the FAIR BOARD or MANAGEMENT from time to time and at any time governing the conduct during the Josephine County Fair, agreeing specially that future oral or written conditions and rules and regulations shall become a part of this contract the same as it is now published.

11. Promptly close all shows, spectacles and performances of any kind, or discontinue any conduct which is in the opinion of the MANAGEMENT of the Josephine County Fair offensive to good taste or in any particular way objectionable, it being understood that the opinion of the MANAGEMENT of the Josephine County Fair shall be conclusively binding in this respect.

12. No space may be vacated or torn down until after 11 p.m. on the last day of Fair. On the last day of the Fair, Doors on the Floral Building will be locked at 10 p.m. NO vehicles will be permitted on Fairgrounds property until after MANAGEMENT has opened the gates after midnight.

13. NO ALCHOLIC BEVERAGES allowed in booths or you will be asked to LEAVE.

By Signing below, I agree the information I have provided on this application is accurate. I have read all 5 pages of the Crafters Vendor Contract/Application and Information. I will abide by all rules, regulations and guidelines regarding Josephine County Fairgrounds. I understand that selection of Crafters Vendors is at the discretion of the Josephine County Fair Board and/or Management.

Please keep a copy of this Crafters Vendor Contract and Agreement for your records.

VENDOR/EXHIBITOR:	**JOSEPHINE COUNTY FAIRGROUNDS:**
_____	_____
Business/Exhibitor Name (Please Print)	Authorized Signature
_____	_____
Authorized Signature Date	Title Date

RETURN COMPLETED/SIGNED APPLICATION, PAYMENT, & PHOTO OF EVENT SET-UP DUE ON OR BEFORE - JULY 1ST 2017

MAIL CONTRACTS TO:

Josephine County Fairgrounds & Event Center

P.O. Box 672 Grants Pass, Or 97528

541-476-3215 / Fax: 541-476-1027