MUST BE RETURNED BY AUGUST 30, 2017

PLEASE PRINT DO NOT WRITE IN CURSIVE

FLORIDA STATE FAIR FEBRUARY 8-19, 2018

OUTDOOR SPACE – COMMERICAL EXHIBITORS APPLICATION

Jody.Holcomb@floridastatefair.com

NOTE: This is an application for space. THIS IS NOT A CONTRACT. Deposits will NOT be accepted with this application. SUBMITTING AN APPLICATION DOES NOT GUARANTEE SPACE.

IMPORTANT: A photo of your display unit or stand is required and must be submitted with this application.

Name of Business:
The name on your insurance certificate or DBA _____

Name & Title of Applicant _____ Phone # _____

E-mail Address (required) _____ Cell # _____

Mailing Address: _____ Fax # _____
Street

_____
City State Zip Code Country

PLEASE PROVIDE AN ON-SITE NAME AND CONTACT CELL #: _____

Type of Exhibit: (Check One)

☐ **Promotional Exhibit -- Space used for the purpose of advertising, promoting, or educating.**

☐ **Exhibit Concession -- Space used for the purpose of selling merchandise or service.**

Front Footage _____ ft. Depth _____ ft. Garbage *(non-food)* **$50.00 per space**

Include space for awnings, doors, tent stakes, and hitches. The minimum space rentable is 10x10' foot area.

SPACE COST: $160.00 to $180.00 per front foot depending on location. SEE PAGE 3 FOR ELECTRIC PRICE LIST

PAYMENT TERMS: 50% deposit of total cost due by 10/30/2017; remainder due by 12/30/2017.

If not received by this date, space will be released with NO REFUND. NO EXCEPTIONS!

Payments made with Credit Cards will be charged processing fee of 2.5% *

NOTE: ALL VENDORS PAID IN FULL BY 12/30/17 WILL BE INCLUDED ON THE "VENDORS LIST" AT OUR GUEST SERVICES BOOTHS LOCATED THROUGHOUT THE FAIRGROUNDS

Specify electrical requirements at each location (SEE PRICE LIST ON PAGE 3): AMPS_____VOLTS _____PHASE _____

Do you have a ☐ Trailer ☐ Tent Other _____ Specify Size _____ including stake lines.

If sewage is produced, do you have a sewage storage tank? ☐ Yes ☐ No If yes, specify size in gallons: _____

MANDATORY

In order to qualify for marketing grants to promote the Fair in locations outside a 50 mile radius of Tampa, we need to track the economic impact of the Florida State Fair by determining how many Vendors are staying in Hotels or RV parks and the length of the stay. Please complete the information below using your best estimate. We appreciate all of your efforts to help make the Fair as successful as possible.

HOME ZIP CODE: _____ LENGTH OF STAY IN TAMPA? _____ NIGHTS

RV PARK: ☐ Yes ☐ No HOTEL: ☐ Yes ☐ No HOW MANY ROOM NIGHTS? _____# OF GUESTS_____

OUTDOOR SPACE – 2018 COMMERICAL EXHIBITORS APPLICATION CONT.

NAME OF BUSINESS: _____

Product(s) you intend to exhibit or sell **MUST BE SPECIFIC - list all categories of products and or services**	**Proposed prices of products**

Please attach a separate sheet to this application if you need additional space to list products, description, and/or prices.

Have you had space previously at the Florida State Fair? ☐ Yes ☐ No If yes, list year(s) _____

Under what name: _____ Minority Owned? ☐ Yes ☐ No

Business References of Previous Fairs (Name, Address and Phone #)

1.
2.
3.

Would you consider sponsoring an event? ☐ Yes ☐ No

FOR MARKETNG PURPOSES, PLEASE TELL US HOW YOU WOULD LIKE TO BE IDENTIFIED.

_____

PROVIDE A BRIEF STATEMENT DESCRIBING WHAT YOU OFFER?

_____

ARE YOU WILLING TO BE INTERVIEWED BY THE MEDIA? YES_____ NO_____

IF YES, PROVIDE A PHONE NUMBER WHERE YOU CAN BE REACHED DURING THE FAIR? _____

If you would like to participate in the Deal of the Day program or other promotions, please contact Teena Tatro, Marketing and Promotions Manager at Teena.Tatro@floridastatefair.com or 813-627-4319.

PLEASE COMPLETE & RETURN THIS APPLICATION BY EMAIL OR FAX NO LATER THAN AUGUST 30, 2017

Jody.Holcomb@floridastatefair.com **or FAX 813-627-4308**

Date Submitted: _____ **Signature of Applicant:** _____

FLORIDA STATE FAIR ELECTRICAL SERVICE ORDER

Make Check Payable to the "Florida State Fair Authority"
Mail To: P.O. Box 11766, Tampa, FL 33680
(813) 740-4642 Fax (813) 740-3514

Email: Kimberley.Moritz@floridastatefair.com

CONTRACT #_____ ELECTRICAL #_____

Camping ☐ Vendor ☐ Stock Truck ☐ Reserved Stock Truck ☐

Company Name		**Booth #**	
Print Name & Title		**Telephone #**	
Address		**Email**	
City, State, Zip		**Fax #**	
Contact On-site		**Cell #**	

ELECTRICAL OUTLETS APPROXIMATELY 120V A.C. 60 CYCLE

120 Volts	Quantity	Regular Price	Total Cost
1001-2000 WATTS (20 AMPS)		152.00	
2001-3000 WATTS (30 AMPS)		188.00	

ELECTRICAL OUTLETS CONNECTIONS APPROXIMATELY 208V A.C. 60 CYCLE

208 Volts Single Phase	Quantity	Regular Price	Total Cost
30 AMPS		314.00	
50 AMPS		520.00	
60 AMPS		622.00	
70 AMPS		668.00	
100 AMPS		816.00	
125 AMPS		1023.00	
150 AMPS		1170.00	
200 AMPS		1630.00	

208 Volts Three Phase	Quantity	Regular Price	Total Cost
20 AMPS		341.00	
30 AMPS		424.00	
60 AMPS		766.00	
100 AMPS		1002.00	
200 AMPS		1961.00	
400 AMPS		2957.00	

If paying by credit card, please include a Florida State Fair Credit Card Authorization form. All checks must be received a minimum of three (3) weeks prior to vendor move-in.

By signing below, you acknowledge that you have read and understand the Electrical Rules and Regulations as stated on the next page.

Authorized Signature: _____ Printed Name: _____

ELECTRICAL REGULATIONS AND GENERAL INFORMATION

ATTENTION VENDOR/EXHIBITOR:
IF YOU HAVE ANY QUESTIONS OR NEED TECHNICAL ASSISTANCE WITH PLACING YOUR ORDER FOR ELECTRICAL SERVICE, PLEASE CONTACT TECHNICAL SUPPORT AT: (800) 345-3247

1. Florida State Fair Authority (FSFA) is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on your computer(s) and electronic equipment. All electrical installations and connections must be made by an FSFA technician. FSFA will not be responsible for any damage or loss of equipment, component, computer hardware/software and or damage or injury to any person caused by the installation, connection or plugging into any electrical outlet by a person other than an FSFA technician.

2. A separate outlet/connection must be ordered for each individual location. Outlets may not be combined for multiple locations or booth spaces.

3. Rates for all connections include bringing the service to the booth/display in the most convenient manner for FSFA and does not include connecting equipment, materials (tape, adaptors, etc.) special wiring and/or labor. Normally all electrical outlets will be placed on the floor in back of booth/display. Island booth/display outlets will be brought to one (1) location at our discretion if no information is provided.

4. All equipment, including but not limited to, extension cords, cables, power strips, cube taps, DC power supplies, inverters, appliances, computers, electronic devices, and lighting fixtures, regardless of the source of power, must comply with Federal, State and local codes, FSFA reserves the right to inspect all electrical devices and connections to guarantee compliance with codes.

5. FSFA reserves the sole right to refuse electrical connections where the vendor/exhibitor wiring outlined above is not in accordance with the National Electrical Code (NEC).

6. Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by vendors/exhibitors. A separate outlet must be ordered at regular price for each location to be connected.

7. All extension cords, cables, power strips, cube taps, dc power supplies, inverters, appliances, computers, electronic devices, and lighting fixtures, must be properly wired and tagged with complete information. All equipment must have either, an U.L. and/or CTL certifications, and, the type of current, voltage, phase, cycle, horsepower, etc.

8. All vendor/exhibitor's cords must be sized to the piece of equipment being serviced with grounds. All exposed non-current carrying metal parts of fixed equipment which are liable to be energized could be required to be grounded.

9. All material and equipment furnished by FSFA for the service order is furnished on a rental basis, remains the property of the FSFA and shall be removed ONLY by FSFA technicians. Price also includes necessary disposable supplies.

10. FSFA technicians are authorized to cut floor coverings when essential for installation of service unless otherwise indicated.

11. Claims for adjustments will not be considered unless the claim(s) is submitted in writing by the vendor/exhibitor prior to the close of the event. The claim(s) must be verified by an FSFA technician prior to close of event.

12. Changes made to vendor/exhibitor electrical service after the initial order is installed will be made at the vendor/exhibitors expense. These changes will be executed on a first come, first serve basis. The charges for new installation will be based on the "Regular" prices, not including any labor and or material charges incurred if the original install or subsequent install/location is deemed "custom" by FSFA technicians. These changes in pricing will be presented to the vendor/exhibitor in writing for approval before any new installations will be made.

13. Credit will not be given for electrical service installed as ordered on the Electrical Service Order Form and not used.

14. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collections, or to file a lien, or foreclosure, or otherwise, vendor/exhibitor will pay FSFA its attorney fees and/or applicable agency fees.

15. An interest charge of 1.5 % per month will be assessed on any unpaid balances starting 30 days after the date of invoice until balance is paid in full.

16. Vendor/exhibitor holds FSFA harmless for any and all losses of power beyond FSFA's control including but not limited to losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, acts of God, faulty vendor/exhibitor equipment or overloads caused by vendor/exhibitor.

17. FSFA will be responsible for:

    - All under carpet distribution of electrical wiring.
    - All motor and equipment hook-ups requiring hardwire connections

18. In the interest of public safety, exhibits in the convention facilities may be inspected to determine if any violations exists. If they are found, qualified electricians may be available to determine if the problem can be corrected without creating a safety hazard. This work will be performed on a time and material basis. If the vendor/exhibitor does not wish to have the fault corrected, electrical service to the offending booth will not be connected. If a vendor/exhibitor is not informed of or does not understand basic safety standards for electrical wiring, an electrician should be consulted. Serious risks are involved which can be eliminated by understanding basic requirements of safe wiring inside your booth. For the safety of you and the public, remember this point:

    - All wiring must have a 3 wire grounded line cord sized to the piece of equipment being serviced.

19. Electricity will be turned on within 30 minutes of show openings and turned off within 30 minutes after the closing.

20. Additional service charges and labor charged may be assessed for installations. Payment must be rendered in FULL when billed during the event. Service may be interrupted if payment is not received.

21. A $20.00 service charge will be assessed for all returned checks and credit cards per instance or each time the check/charge is rejected.