



Food & Outside Sales Concession Manual 2018

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INTRODUCTION

The Florida State Fair has been providing thrilling rides, fun food, agriculture-related experiences, great entertainment and family excitement since 1904. As a member of the Florida State Fair Authority (“FSFA”) team, you have been selected and licensed to help us continue the high standards established by the FSFA. We look forward to working with you to help carry on this tradition of excellence in your operation and the environment you help to create.

This manual is designed to inform you of FSFA policies, rules and procedures. The information contained in the following pages is made a part of each license agreement by reference. It is meant to foster the best Florida State Fair operations and it is each licensee's responsibility to be familiar with, and follow these policies, procedures and rules.

We hope that your experience at the 2018 Florida State Fair is a pleasant one.

Fred Brown, Concessions Manager

Brian Keller, Facilities Director

POLICIES

The management of the FSFA reserves the right to interpret and apply these policies, procedures and rules, as it deems appropriate in the best interest of the public and furtherance of the FSFA statutory duties.

The FSFA, through licensing agreements, approves licenses to serve the comfort, convenience, pleasure, needs and wishes of a large and diverse audience. FSFA reserves the right to prohibit the exhibition of any attraction, exhibit, concession or animal that may be misrepresented or not consistent with licensee’s obligations under the license agreement, or to remove any attraction, concession, exhibit, sign, display material, merchandise, animal or advertising that it is contrary to law or that constitutes a violation of the FSFA’s valid interest in providing for the health, safety, protection and best interest of the public. Privileges will not be licensed, nor will business pursuits be permitted, which are not conducted safely, ethically and in a manner consistent with the mission of the FSFA, as determined by the Executive Director of the FSFA. The primary audience of the FSFA consists of families and youth. Materials objectionable to that audience will not be authorized.

A violation of the terms and conditions of a license agreement or the rules, policies and procedures of the FSFA may cause the full amount of a license to become due and may result in the revocation and forfeiture of all rights and privileges granted to a licensee, in which case all sums paid or to be paid shall become the property of the FSFA, as liquidated damages, and shall constitute cause for expulsion of the licensee from the Fairgrounds. The FSFA shall have a lien on all property kept, used or situated upon premises assigned for the licensed space, to be applied to unpaid fees due the Authority or as compensation for any damages sustained by the FSFA by breach of the license by a licensee.

FSFA license agreements, any portion(s) thereof, as well as the privileges, duties, responsibilities, obligations and interests granted therein, may not be assigned, sold, transferred, devised by will, hypothecated or otherwise disposed of, except with the written consent of the FSFA; nor may licensees subcontract or sublet space or license privileges to any other person or firm. Obligations provided for in said licenses, including, but not limited to, payments for insurance, utilities and/or special services, shall remain the obligation of the initial licensee regardless of approved assignment.

All licensees are independent contractors in their relationship with the FSFA. As such, all aspects of a licensee's operation, including, but not limited to, staff conduct and appearance, maintenance of appropriate and reasonable sound levels, handling consumer complaints, hours of operation and any other requirements placed on the licensee by the FSFA are the responsibility of the licensee. The physical, on-site presence of the licensee, or FSFA approved representative of the licensee, is a condition precedent to the granting of a license. In the event a licensee should sell all or part of its attraction, concession and/or exhibit to a third party and/or the current owner(s) should, for any reason, cease to be active in the daily management and operation of same, the FSFA, at its sole option, shall have the right to terminate its license by giving the licensee thirty (30) days written notice.

The FSFA shall designate the area(s) where each licensee may present their attraction, concession and/or exhibit during the Fair. The location(s) shall be selected solely by the FSFA and the FSFA, through its duly authorized agents or officers, shall at all times have free access to each licensee's area(s) of operation for the purpose of inspection and to ensure compliance with license terms and conditions, as well as FSFA rules, policies and procedures.

RULES AND PROCEDURES

COMMERCIAL VENDORS/ EXHIBITORS - CONCESSIONAIRES: Where the word "exhibit" or "Vendors/Exhibitors/Concessionaire" appears in the "Rules and Regulations" the same applies to exhibit concessions or concessionaires, unless stated otherwise.

GENERAL INFORMATION

Management of the Florida State Fair reserves the right to amend, add to and interpret the following Rules and Regulations; and to finally settle and determine all questions and differences with respect thereto, arising out of, connected with or incident to the Fair.

TAXES: The Florida Department of Revenue **will not** be on the grounds during the Fair. All Vendors/Exhibitors/Concessionaires are responsible for any applicable federal, state, city, and or county taxes that maybe levied as a result of their operations or activity. As required by Florida law, you must collect and remit sales tax at the rate of 7% in Hillsborough County. If you are not yet registered to collect and report sales tax in Florida, you may do so at <http://floridarevenue.com/dor/taxes/registration.html>

Please complete the enclosed Notice to Vendors and return to the Florida Department of Revenue
For additional information, you may contact the local office at (813) 744-6344

CONCESSION CASHIER'S WALK-UP WINDOW: All Vendor/Exhibitor/Concessionaire can secure needed change at a local bank or at our Walk-up-Window located on the west side of the Administration Building, at the designated times of: 9-10 a.m., 2-3 p.m. and 5-6 p.m. (subject to change without prior notice). Please Note: Cashier's window is for making change only and is not equipped to cash checks.

POST OFFICE: A Post Office is located in Cracker Country (Gate 2), which is near the South Admissions Gate. Days and hours of operation will be limited. Please check with the Cracker Country office during the Fair for this schedule. Letters only (not packages) may be mailed from there. **THIS IS NOT A PICK UP STATION.** Incoming mail addressed to you, your exhibit or concession, in care of the Florida State Fair, Post Office Box 11766, Tampa, FL 33680, is to be picked up at the delivery station located at the Orient Road Entrance.

For UPS and FedEx packages, contact the Company directly for delivery and pick-up information.

THE FLORIDA STATE FAIR WILL NOT ACCEPT C.O.D.'S

TELEPHONES: If you should require temporary telephone service in conjunction with the Fair, please place your order with the FSFA switchboard at (813) 621-7821. Please be prepared to give both your in-service and out-service dates.

CREDENTIALS OFFICE: The Credentials Office is located near the Orient Road Gate. All vendors will be required to wear the Florida State Fair photo I.D. badge and must have the proper credentials before entering the Florida State Fairgrounds property. With each licensed space, two badges are issued free of charge. Additional I.D. badges are \$30 each, regardless if it is purchased for only one day of the Fair, or all. *Note; I.D. badge must be worn at all times and will serve as your ticket to the fair each day.*

Credentials Office Hours:

Fax Number: 813-740-3514

Normal Hours are 8:30 am to 5:00 pm M-T-F and 12:00 pm to 7:00 pm on W-TH (January)

Closed every Saturday & Sunday in January.

February opening and closing of the Credentials Office will vary.

Month of January 2018:

DATES:	OPEN	CLOSE
January 8-9	8:30 am	5:00 pm
January 10-11	8:30 am	5:00 pm
January 12	8:30 am	5:00 pm
January 13-14	CLOSED	
January 15-16	8:30 am	5:00 pm
January 17-18	8:30 am	5:00 pm
January 19	8:30 am	5:00 pm
January 20-21	CLOSED	
January 22-23	8:30 am	5:00 pm
January 24-25	12:00 pm	7:00 pm
January 26	8:30 am	5:00 pm
January 27-28	CLOSED	
January 29-30	8:30 am	5:00 pm
January 31	12:00 pm	7:00 pm

Month of February 2018:

DATES:	OPEN:	CLOSE:
February 1 -2	8:00 am	6:00 pm
February 3-4	8:00 am	3:00 pm
February 5-8	8:00 am	8:00 pm
February 10-19	8:00 am	4:00 pm

PETS: **NO** pets are permitted within indoor exhibit space areas or within the interior of the public patron areas of the Fairgrounds unless service animals! All pets shall be kept inside trailers or closed living quarters. For outdoor Vendors/ exhibitors/ concessionaire, any pets outside must be kept in pens with roofs. Pets may be on leashes, as long as the person responsible for the conduct of the animal is nearby.

CAMPSITES: There are a limited number of RV campsites. They are rented on a first-come, first-serve basis, and are equipped with electric, water & sewer. (Camping Reservation Form is attached). It is a violation of State and local law to discharge gray or black water on the ground. Any violation is subject to a fine by the Hillsborough County Health Department, and may be subject to ejection from the premises at the sole discretion of the FSFA.

ADMISSION AND PARKING TICKETS: All Vendor/Exhibitor/Concessionaire will be required to wear the Florida State Fair photo I.D. badge. With each contract, two badges are issued free. Additional Vendors/Exhibitors/Concessionaires must pay \$30 each for their I.D. badge, regardless if it is purchased for only one day of the Fair, or all. **Note: I.D. badge must be worn at all times and serve as your ticket to the fair each day.**

A limited amount of parking is available in specially designated parking areas within the Fairgrounds during the Fair. All Vendor/Exhibitor/Concessionaire motor vehicles and stock trucks/trailers parking on the Fairgrounds must have a permit (Requested at time of application) or they will be towed at the owner's expense and must be parked in designated areas. Parking is free and Vendors/Exhibitors/Concessionaires may enter through any gate.

DAILY HOURS OF OPERATIONS AND MOVE-OUT:

Gates open to the public daily at 9:00 am. (*Mon –Thurs., Feb 12-15, gates open at 10:00 am*). All Outside Vendor booths must be open no later than 9:30 am. Outside Vendors are expected to remain open and operational until closing each night; you may not close until informed to do so by Concession Manager. You may not remove any equipment until Fair is officially closed.

DELIVERY HOURS: Beginning at 7:30 a.m. supplies, all Vendors/Exhibitors/Concessionaires may use any type vehicle to supply or re-supply their units. After 10 a.m., (9 a.m. on Fridays, Saturdays, Sundays and the last Monday) all delivery vehicles (except hand carts) must be removed from the inner grounds. Any other delivery vehicle on the inner grounds after 10 a.m. will be removed at the expense of the owner/operator. Plan to have your exhibit/ concession manned early enough to receive deliveries during morning delivery hours and coordinate your requirements with your supplier. Vendors, wholesalers, and/or suppliers who have Vendors licenses and reserved parking spaces, may make deliveries at any time during operating hours using hand carts. Vendors are not allowed to block, or impede in anyway, or bring vehicles onto pedestrian walk ways until Fair is officially closed for the night. All vehicles must be removed before opening to the public.

GOLF CARTS AND SIMILAR VEHICLES: Only carts with permits will be allowed to operate on the grounds and shall comply with the following:

- a) Permit and number must be prominently displayed.
- b) Golf carts are not permitted in pedestrian areas after 9:30 a.m. They may use the perimeter roads ONLY.
- c) Golf carts shall be operated by responsible licensed driver at safe, reasonable speeds.
- d) All carts, including first aid, shall cease operation on all main walk areas, unless responding to an injury, when these areas become overly crowded; after 9:30 a.m. each morning and if earlier.

Carts of violators may be impounded for the duration of the Fair and future contracts or privileges will be placed in jeopardy.

CLEANLINESS: We take the appearance of our buildings and grounds seriously at the Florida State Fair, and to keep our facility in top shape we must have your cooperation.

All Vendors/Exhibitors/Concessionaires are responsible for keeping their booth and area immediately adjacent to them clean and trash free. Each night immediately after closing, each booth should be thoroughly cleaned. For your convenience, trash may be swept into the aisles or left on the roadway for pickup by the night cleanup crews. Empty boxes must be collapsed. For security reasons, cleanup crews are not permitted to enter or clean the inside of any booth, concession, ride, or game; this is your responsibility.

If an exhibit or concession requires cleanup (other than at night after closing), the persons manning the booth are responsible for cleaning and placing the trash directly into available trash receptacles. All waste water will be disposed of properly by using a holding tank and/or deposited in a sanitary sewer drop.

PHOTOGRAPHY: A photographer, who will be identified as the **Florida State Fair Official Photographer**, may be contacted through the Administrative Office. Commercial photography or filming done by anyone not officially identified is prohibited.

CONTRACTS: Every individual or company doing business on the Fairgrounds during the Florida State Fair must have a written, executed contract and provide proof of required general liability insurance with a certificate of insurance from their insurer. Space leased for the purpose of food and beverage sales outside will be classified as a **Food Concession**, Space leased for the purpose of sales or customer solicitation will be classified as an **Outside Concession**, and pricing will be based on size and location.

Occupying a space does not ensure or guarantee that Vendors/ Exhibitors/ Concessionaires have a right to any space, the same space, or similar space in future years.

The Fair Authority reserves the right to cancel all contracts of whatever kind by public notice, should an act of providence, war, riot, fire, flood, storm or pestilence prevent the holding of the Fair. In the event of conflict between these rules and written contracts, the latter will take precedence.

January 1st is the deadline for making any changes in the type of exhibit contract issued; hence, anyone desiring to make a change after that date will be assessed an additional \$50.00 administrative processing charge. Any such requested changes may be denied by the Fair Authority, at its sole discretion.

PAYMENT OF SPACE CHARGES: A **non-refundable deposit** for each exhibit space reserved is due with the license agreement. If the deposit is not received with the license agreement, the space will be released, at the sole discretion of the FSFA. A Credit Card Authorization Form is attached. The balance is due, as specified in the contract.

INSTALLATION OF VENDORS/ EXHIBITS: Installation of Vendors' exhibits may begin on the Saturday before the first day of the Fair, and continue through the Wednesday before the Fair begins, 8 a.m. to 5 p.m. each day (for commercial buildings). General building and Fire Watch security will be on 24-hour duty starting two days before the Fair. All exhibits and concessions must be complete and in place no later than 5 p.m. on the Wednesday before the opening of the Fair.

CONTACT INFORMATION

Move In: *Enter Fairgrounds through Orient Road entrance. You will be directed to Credentials Office to obtain your credentials. Pick up electrical permits at the electric Office across the street. After picking up credentials and electric permits, Security will call Fred Brown or Brian Keller and you will be directed to location area.*

2-1-17	8:00 am – 5:00 pm	
2-2-17	8:00 am – 5:00 pm	
2-3-17	8:00 am – 5:00 pm	
2-4-17	8:00 am – 1:00 pm	
2-5-17	8:00 am – 5:00 pm*	<i>*later as needed</i>
2-6-17	8:00 am – 5:00 pm*	<i>*later as needed</i>
2-7-17	8:00 am – 5:00 pm*	<i>*later as needed</i>

General Contact Information:

Fair Authority Switchboard (all departments) -----	813-621-7821, Toll Free 800-345-FAIR
Brian Keller, Facilities Director -----	Office- 813-627-4325, Cell- 813-399-0696
Fred Brown, Concessions Manager -----	Office- 813-627-4214, Cell- 813-477-3102
Jody Holcomb, Facilities Assistant-----	Office- 813-627-4211
Contracts & Insurance – Chris Conlogue-----	Office- 813-627-4358, Fax 813-740-3506
Credentials – Karian Fogle, Manager-----	Office 813-627-4360, Fax 813-740-3514
Camping – Sharon Hanna-----	Office 813-663-3663, Fax 813-740-3514
Electric – Kimberley Moritz-----	Office 813-740-4642, Cell 813-951-4531
Show Electric/Tech Support-----	Office 813-740-4297, Toll Free 800-345-3247

Before designing your exhibit, please note the following rules and regulations:

Your exhibit area is not, at any time, to extend onto the asphalted area used as walkways. This is to include, but not limited to: signs, coolers, etc. Call the Fair Authority at (813) 621-7821 if you have questions about design **before you start construction** on an exhibit that may not comply with the rules.

CONDUCT OF VENDORS/EXHIBITORS/CONCESSIONAIRES: Each Lessee is expected to deal honestly and fairly with the public and any attempted fraud, deception or misrepresentation will be considered sufficient cause for revoking the Vendors/Exhibitors/Concessionaire contract.

Negative attitudes, excessive unfounded complaining, etc. are not welcome and will not be tolerated.

NO Drinking alcoholic beverages in concession, games, and/or rides is permitted.

NO Smoking in Vendors/Exhibitors/Concessionaire booths or trailers.

Your booth should be properly manned at all times during exhibit hours. An unoccupied booth has very little value to you or to our patrons and pilferage may occur when booths are not manned.

All Vendors/Exhibitors/Concessionaires must confine activities to within the limits of the space allotted to them. Sales people and demonstrators are prohibited from operating in the aisles/walkways and from extending their activities into the aisles/walkways. Violations may result in immediate termination of contract.

Hawking; distributing hand bills or other materials; posting or tacking advertisement bills, cards, etc., is strictly prohibited anywhere on the Fairgrounds complex, except within the confines of the Vendors/Exhibitors/Concessionaires own space. Painting; drilling of walls and/or floors; or making permanent installations to Fair property will not be allowed.

Vendors/Exhibitors/Concessionaires may advertise or distribute **approved** products or literature only from within their own exhibit space. **They may promote their own product or activity but may not discredit others.** Oral and visual advertising, solicitation and distributed materials must be in good taste, must be neutral or positive and may not be defamatory, promiscuous, pornographic, obscene, profane or vulgar.

No roving Vendors or roving solicitor (acting either for a profit, or nonprofit organization, or on his own behalf) shall be permitted to operate anywhere on the Fairgrounds. All solicitation for contributions or sales must be made within the confines of the person's own (or his Organization's) booth or contracted space. No Vendors or solicitor will be permitted to engage in deliberate touching of un-consenting persons.

Solicitation of donations by Vendors/Exhibitors/Concessionaires from their booth is prohibited, unless specifically authorized in writing in the license agreement.

FIRE HAZARD REQUIREMENTS: All food concessions are required to have workable fire extinguishers in their booths. Stands with cooking facilities are required to also have a grease trap installed or attached.

Under no circumstances shall I grease be poured onto the grounds or into sewers. Grease barrels are provided. Use them to dispose of excess grease.

All decorations and booth materials **must be flameproof** and are subject to test and approval by the Fire Marshall.

DEMERITS: The Fair staff will make periodic inspections of Vendors/Exhibitors/Concessionaires. Any time a deficiency is noted, a demerit notice will be attached to the booth. **Three** demerit notices may be grounds for the Vendors/Exhibitors/Concessionaires to not return the following year or (depending on the seriousness of the situation) may be grounds to shut down the concession immediately. Such determination will be at the sole discretion of the FSFA. Possible reasons for demerit notices are failure to meet the cleanliness requirements of the Florida State Fair; booth not open on time, closed early, dirty; sound too loud; non-compliance with any rule in this manual or contract, etc.

SOUND USE: Amplified sound is not permitted from a concession or exhibit area unless advance written permission is granted by the Fair Authority. If sound is allowed, it must be of such a nature as not to cause annoyance to other Vendors/Exhibitors/Concessionaires. A second warning will result in removal of the sound apparatus from the exhibit or termination of the license agreement.

DRAWINGS FOR GIFTS OR PREMIUMS: All drawings, give away offers, free registrations or similar inducements must be approved in writing by the Fair Authority prior to the opening of the Fair.

Vendors/Exhibitors/Concessionaires must notify management of the time and conditions of drawings and furnish names and addresses of any and all winners immediately following the drawing. Under no circumstances may the Vendors/Exhibitors/Concessionaires use the name of or implicate the Florida State Fair in a promotion of this type.

All drawings must be made prior to 7PM closing night. An official of the Fair may be present when the drawing is made. It is the Vendors/Exhibitors/Concessionaires responsibility to deliver the prize, gift or premium to the winner within 20 days after the drawing. The prize, gift or premiums must be absolutely free with no additional payment of money or other consideration required by the winner.

Fair employees, Vendors/Exhibitors/Concessionaires, their employees or immediate family members are not eligible to participate in drawings for prizes, gifts, or premiums.

PROMOTIONAL GIVEAWAYS: Prior to purchasing any item or product to be given away to Fair patrons, discuss the situation with the Fair Authority to eliminate conflicts and minimize problems. Generally, the promotional item should not be food, drinks or anything another Vendor/Exhibitor/Concessionaire is selling.

EQUIPMENT SAFETY: Machinery in motion must be located safely inside of Lessee's space with adequate safeguards. Lessee with machinery exhibits shall be fully responsible for injury or damage to persons or property of others. Electrical cords and water hoses shall not be placed in pedestrian walkways without approved cable covers. Utility access ports must be replaced and be flush with the opening. Do not install hose connectors that displace the cover without securing the area by safety caution procedures such as cones or caution guards.

Cylinders containing or used for commercial gas must be strapped, bolted or chained securely into position. Under no circumstances will bottle gas cylinders be permitted inside the buildings larger than the 1 pound size.

Helium is the only other gas permitted and tanks must be strapped. Each installation requires approval by the Fire Marshall and sometimes the Fire Marshall will not permit any cylinders containing propane (or similar gas) to be used inside any building. Check current fire code rules.

SECURITY: It is to the benefit of the Vendors/Exhibitors/Concessionaires to have their booths properly manned. Security in the booths is the responsibility of the Vendors/Exhibitors/Concessionaire. The Fair Authority will in no way be responsible for the property of the Vendors/Exhibitors/Concessionaire.

Valuable merchandise should be secured at night under lock and key or removed to a safe location by the Vendors/Exhibitors/Concessionaires. Vendors/Exhibitors/Concessionaires may want to purchase insurance against loss or damage.

REMOVAL OF EXHIBITS - CONCESSIONS: Vendors/Exhibitors/Concessionaires are required to man and maintain their displays in an operating manner until the dismantling time on closing night. Unless otherwise authorized by the Fair Authority due to weather, etc., all exhibits and concessions will remain in operation closing night until the following listed times:

OUTSIDE EXHIBITS: May not start dismantling until 11:30 p.m. unless specifically authorized by Fair management. The final night of the Fair, the Concession Manager will close your area, and then give the signal to Fair personnel who will direct vehicles into the area in order of location. Vehicles will not be allowed on the inner grounds prior to 12 Midnight unless specifically authorized by the Fair Authority. Violators noted will automatically lose their privileges to exhibit the following year.

No vehicles (other than authorized wholesalers) will be permitted to enter or exit the gates until the Fair Authority determines that pedestrian traffic is light enough to safely permit vehicular traffic between the gates and the exhibit building. That time may be midnight or after, depending on the crowd. Please cooperate. The Fair Authority will in no way be responsible for any property of the Lessee brought onto the Fairgrounds.

Each Vendor/Exhibitor/Concessionaire is requested to pay particular attention to small items during dismantling time. It is impossible to completely secure the grounds or determine just which items belong to which Vendor/Exhibitor/Concessionaire.

All dismantling of exhibits must be completed by 5:00 p.m. on the Tuesday following the close of the Fair. All exhibit materials owned by the Lessee shall be removed from the Fairgrounds no later than two days following the close of the Fair, and if not so removed, shall be considered abandoned and will become the property of the Fair Authority. The Fair Authority is not responsible for any materials or possessions that are left behind after this time.

No official release is required. If you have fulfilled the terms of your license agreement, you may dismantle your exhibit (at the above stated time) and remove it from the grounds whenever traffic is safe and manageable. However, no vehicles will be permitted in public pedestrian areas of the Fairgrounds until after 12:00 midnight unless specifically authorized by the Fair Authority.

UTILITY SERVICE/ELECTRICAL: General illumination will be provided by the Fair for the exhibit buildings and outside locations. For additional electrical hook-ups, **applications must be made through the Florida State Fair Electrical Service Form.** (An Order Form is attached). Pick Up Electrical Permits at Electric Office across from Credentials.

Electrical and safety standards of all tents, booths and concession stands must comply with State and local codes. To insure compliance, no electrical connections will be made until an inspection has been conducted by a Fair's electrician. **ONLY** a Florida State Fair electrician or its exclusive electrical contractor may make connection with or disconnect from Fair electrical circuits. All electrical wires must be located out of pedestrian walkways, or covered with Authority-approved cable covers.

If additional labor or materials are required to bring the participant's fuse box or internal wiring up to code standards, such expenses must be paid by the applicant. Prices for electrical hook-ups are available on your contract application/or at prevailing rates. Make your requirements for special power known to management so that you may be serviced with minimum delay and cost.

WATER: Normally, no charge is made for minimal use of water or sewer, if available. The cost of materials and labor for plumbing services, if utilized, will be billed as outlined in the paragraph on electrical services above. A service charge will be levied where there is an unusually large consumption of water. All water hoses must be located out of pedestrian walkways and secured to prevent pedestrian accidents.

FOOD CONCESSIONS: Food concessions will be located by contract and no concessionaire may move their location unless approved by the Fair Authority. Every attempt will be made to locate food concessions throughout the grounds to offer the public a variety of products while keeping competition reasonable.

*** *FIRE HAZARD NOTICE * ***

NO Smoking in Vendors/Exhibitors/Concessionaire booths or trailers.

CONCESSIONAIRE PRICES: All prices must be posted and in easy view of the customer. Food concessionaires agree not to sell any food items, which are not listed in the Concession Space License Agreement. The Fair Authority reserves the right to set prices and sizes on certain food and beverage items. No handmade signs are allowed.

PRODUCT SUPPLY: The Fair will contract certain food and beverage wholesalers to have their products available on the grounds in order to refurbish supplies to concessionaires. Wholesalers will include, but are not limited to: Coca Cola products, Flowers Bakery, and Centerplate (for ice orders). Whenever possible, deliveries should be made before 10 a.m. or hand carted to site.

LICENSE - PERMITS: Food concessionaires are required to display a valid license from the State Hotel/Restaurant Division and a valid Health Department Inspection Permit. Information can be found at http://myfloridalicense.com/dbpr/hr/licensing/GT_tempevents.html. All other concessionaires are not required to have individual permits, but are allowed to work under the Fair's permit provided they are operating under a valid Florida State Fair license agreement and all fees have been paid.

TEMPORARY FLORIDA FOOD LICENSE: All food concessionaires will be required by Florida Law to obtain a Temporary Food License. Representatives from the Division of Hotel and Restaurants will be on the Fairgrounds to issue food concessionaires this Temporary Food License for the sale of food on the Florida State Fairgrounds. The Division of Hotel and Restaurants will charge the appropriate fee for the license and will issue a receipt to the concessionaire. The division will inspect temporary events and license vendors' onsite after completion of a satisfactory inspection. Temporary public food service establishments and vendors are required to pay the following license fees at the time of licensing:

1-3 day event	\$91	
4-30 day event	\$105	(information is current as of June 22, 2017)
Annual	\$456	

The inspectors do not accept cash payments or personal/business checks for fees. They only accept cashier's checks, money orders or other certified payments.

ADDITIONAL INFORMATION: The product(s) listed on your license agreement to exhibit are the only product(s) you will be allowed to sell during the Fair. If you desire to modify this product listing, please notify us in writing. No Exhibit/Concession shall be considered "EXCLUSIVE" unless so stipulated in the license agreement.

A Receipt for the merchandise must be given at the time of the sale. The name, phone number, and contact name of the Vendor/ Exhibitor/Concessionaire must be printed on the receipt.

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ACKNOWLEDGEMENT OF RECEIPT

I hereby acknowledge that I have received a copy of the 2018 Florida State Fair Authority Food - Outside Concessions Manual, and I understand that it is my responsibility to review this Manual prior to execution of the Food/Sales Concessionaire Concession/License Agreement. I also agree to abide by the policies and procedures contained in this manual. I understand that this Manual and the signed acknowledgment will become part of the Food / Sales Concessionaire Concession/Exhibition License Agreement.

Name (print): _____

Signature: _____

Date: _____

Please return this Acknowledgment with your executed Agreement.



FLORIDA STATE FAIR CAMPGROUND RESERVATION

P.O. BOX 11766, Tampa, FL 33680

PHONE: (813) 663-3663 FAX: (813) 740-3514

EMAIL: Sharon.Hanna@floridastatefair.com

EMAIL: Karian.Fogle@floridastatefair.com

RESERVATION DEADLINE: DECEMBER 15, 2017

CAMPSITE INCLUDES: ELECTRICITY, WATER, AND SEWER OR DUMP STATION

NAME (occupying space): _____

COMPANY NAME: _____

CELL _____ Email _____

Mailing Address: _____ City _____ ST _____ Zip: _____

THE CURRENT CAMPING FEES FOR ALL PERMANENT ELECTRIC SITES ARE
\$44.00 PER NIGHT FOR 30 AMP ELECTRICAL SERVICE AND \$54.00 PER NIGHT FOR 50 AMP ELECTRICAL SERVICE
IN A DESIGNATED AREA. CHECK OUT TIME IS 10:00 A.M.
ANYONE STAYING BEYOND THIS TIME WILL BE CHARGED FOR AN ADDITIONAL DAY.

Arrival Date: _____ Departure Date: _____

Total Number of Nights Camping: _____ # of Units: _____

Length & Width of All Campers: _____ Total Amount Due: _____

Bunk House: Yes _____ No _____

Did You Have A Campground Space Last Year? Yes _____ No _____

If Yes, Give Location and Lot Number: _____

NOTE: Reservations are made on first come, first serve basis. No specific space will be guaranteed to any camper. **SPACES WILL NOT BE CONFIRMED UNTIL FULL PAYMENT HAS BEEN RECEIVED. NO REFUND WILL BE MADE UNLESS WRITTEN NOTICE IS RECEIVED** two weeks prior to the event. We reserve the right to rent space if exhibit or concession is cancelled.

If you would like confirmation, please include Email: _____

TENTS OR AWNINGS ARE NOT ALLOWED

This application is being submitted to the Florida State Fair Authority for consideration for campground space for the above listed dates. **FULL PAYMENT MUST BE ENCLOSED AS PART OF THIS APPLICATION** and I understand that this camping space may not be reassigned or exchanged without approval of the Florida State Fair Authority or its designated representative.

SIGNATURE

DATE

Please review all rules on the next page.

FLORIDA STATE FAIR AUTHORITYCAMPGROUND RULES

The rules of the campgrounds are as follows:

1. Assigned spaces are provided and the patron is to use such assigned space. Only one hook-up is provided per campsite. Any additional use of hook-ups must be approved by the camping office and will result in additional campsite fees being assessed.
2. Reservations are mandatory and must be on a prepaid basis only on or before the December 15th deadline. Acceptable methods of payment are cash, Master Card, Visa or American Express. No personal checks accepted, unless they are mailed at least 2 months prior to the event.
3. All pets will be regulated by the Hillsborough County Leash Law. Failure to comply will result in eviction from the premises with no refund. All pets must be on a leash whenever on the fairgrounds. Also, it is the sole responsibility of all pet owners to clean-up after their own pets.
4. No charcoal grilling or bon fires allowed. You may use gas or electric grills only.
5. Only one vehicle allowed per campsite, not blocking any other site. Any vehicle blocking a campsite will be towed at owner's expense.
6. Livestock not permitted to be walked, ridden, or housed in the campgrounds under any circumstances.
7. Tents and Awning are prohibited.
8. No dumping of wastewater on the grounds.
9. You must be a licensed and insured driver to operate any motorized vehicle including golf carts, scooters, 4-wheelers, cars and trucks.

The Florida State Fair Authority takes no responsibility for lost, stolen, or damaged property. Please keep your vehicles locked. Check out time is 10:00 AM. Anyone staying beyond this time will be charged an additional day. Thank you for staying with us.



CREDIT CARD AUTHORIZATION

Please complete the information requested below and return this form for payment on the balance due. For your convenience, we will use this authorization to charge your credit card account for any additional amounts incurred as a result of show/site orders placed by your representative. The Fair Authority at their option will charge a 2.5% processing fee. **Signing this form will authorize the Fair Authority to charge all fees and deposits associated with the License agreements.**

EMAIL TO: Tawana.Mobley@floridastatefair.com

FAX TO: CREDIT CARD PROCESSING DEPARTMENT (813) 740-3505

OR

MAIL TO: FLORIDA STATE FAIR AUTHORITY, P.O. BOX 11766, TAMPA, FL. 33680

CREDIT CARD TYPE: ☐ AMERICAN EXPRESS ☐ DISCOVER ☐ MASTER CARD ☐ VISA

PLEASE PRINT CLEARLY

ACCOUNT NUMBER																		EXP. DATE				
-------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--------------	--	--	--	--

Security Code from back / front of Card required				
--	--	--	--	--

AUTHORIZED SIGNATURE
REQUIRED _____

PLEASE PRINT CLEARLY THE FOLLOWING INFORMATION:

CARDHOLDER'S NAME/COMPANY: _____

CARDHOLDER'S BILLING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TO BE USED FOR FLORIDA STATE FAIR AUTHORITY SERVICES ONLY

Amount Charged: _____ Date: _____ Purpose of Charge: _____

Amount Charged: _____ Date: _____ Purpose of Charge: _____

Amount Charged: _____ Date: _____ Purpose of Charge: _____



FLORIDA STATE FAIR ELECTRICAL SERVICE ORDER

Make Check Payable to the "Florida State Fair Authority"

Mail To: P.O. Box 11766, Tampa, FL 33680

(813) 740-4642 Fax (813) 740-3514

Email: Kimberley.Moritz@floridastatefair.com

CONTRACT # _____ ELECTRICAL # _____

Camping ☐ Vendor ☐ Stock Truck ☐ Reserved Stock Truck ☐

Company Name	Booth #
Print Name & Title	Telephone #
Address	Email
City, State, Zip	Fax #
Contact On-site	Cell #

ELECTRICAL OUTLETS APPROXIMATELY 120V A.C. 60 CYCLE

120 Volts	Quantity	Regular Price	Total Cost
1001-2000 WATTS (20 AMPS)		152.00	
2001-3000 WATTS (30 AMPS)		188.00	

ELECTRICAL OUTLETS CONNECTIONS APPROXIMATELY 208V A.C. 60 CYCLE

208 Volts Single Phase	Quantity	Regular Price	Total Cost
30 AMPS		314.00	
50 AMPS		520.00	
60 AMPS		622.00	
70 AMPS		NOT AVAILABLE	
100 AMPS		816.00	
125 AMPS		1023.00	
150 AMPS		1170.00	
200 AMPS		1630.00	

208 Volts Three Phase	Quantity	Regular Price	Total Cost
20 AMPS		341.00	
30 AMPS		424.00	
60 AMPS		766.00	
100 AMPS		1002.00	
200 AMPS		1961.00	
400 AMPS		2957.00	

If paying by credit card, please include a Florida State Fair Credit Card Authorization form. **All checks must be received a minimum of three (3) weeks prior to vendor move-in.**

By signing below, you acknowledge that you have read and understand the Electrical Rules and Regulations as stated on the next page.

Authorized Signature: _____ Printed Name: _____

ELECTRICAL REGULATIONS AND GENERAL INFORMATION

ATTENTION VENDOR/EXHIBITOR:

IF YOU HAVE ANY QUESTIONS OR NEED TECHNICAL ASSISTANCE WITH PLACING YOUR ORDER FOR ELECTRICAL SERVICE, PLEASE CONTACT TECHNICAL SUPPORT AT: (800) 345-3247

1. Florida State Fair Authority (FSFA) is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on your computer(s) and electronic equipment. All electrical installations and connections must be made by an FSFA technician. FSFA will not be responsible for any damage or loss of equipment, component, computer hardware/software and or damage or injury to any person caused by the installation, connection or plugging into any electrical outlet by a person other than an FSFA technician.
2. A separate outlet/connection must be ordered for each individual location. Outlets may not be combined for multiple locations or booth spaces.
3. Rates for all connections include bringing the service to the booth/display in the most convenient manner for FSFA and does not include connecting equipment, materials (tape, adaptors, etc.) special wiring and/or labor. Normally all electrical outlets will be placed on the floor in back of booth/display. Island booth/display outlets will be brought to one (1) location at our discretion if no information is provided.
4. All equipment, including but not limited to, extension cords, cables, power strips, cube taps, DC power supplies, inverters, appliances, computers, electronic devices, and lighting fixtures, regardless of the source of power, must comply with Federal, State and local codes, FSFA reserves the right to inspect all electrical devices and connections to guarantee compliance with codes.
5. FSFA reserves the sole right to refuse electrical connections where the vendor/exhibitor wiring outlined above is not in accordance with the National Electrical Code (NEC).
6. Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by vendors/exhibitors. A separate outlet must be ordered at regular price for each location to be connected.
7. All extension cords, cables, power strips, cube taps, dc power supplies, inverters, appliances, computers, electronic devices, and lighting fixtures, must be properly wired and tagged with complete information. All equipment must have either, an U.L. and/or CTL certifications, and, the type of current, voltage, phase, cycle, horsepower, etc.
8. All vendor/exhibitor's cords must be sized to the piece of equipment being serviced with grounds. All exposed non-current carrying metal parts of fixed equipment which are liable to be energized could be required to be grounded.
9. All material and equipment furnished by FSFA for the service order is furnished on a rental basis, remains the property of the FSFA and shall be removed ONLY by FSFA technicians. Price also includes necessary disposable supplies.
10. FSFA technicians are authorized to cut floor coverings when essential for installation of service unless otherwise indicated.
11. Claims for adjustments will not be considered unless the claim(s) is submitted in writing by the vendor/exhibitor prior to the close of the event. The claim(s) must be verified by an FSFA technician prior to close of event.
12. Changes made to vendor/exhibitor electrical service after the initial order is installed will be made at the vendor/exhibitors expense. These changes will be executed on a first come, first serve basis. The charges for new installation will be based on the "Regular" prices, not including any labor and or material charges incurred if the original install or subsequent install/location is deemed "custom" by FSFA technicians. These changes in pricing will be presented to the vendor/exhibitor in writing for approval before any new installations will be made.
13. Credit will not be given for electrical service installed as ordered on the Electrical Service Order Form and not used.
14. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collections, or to file a lien, or foreclosure, or otherwise, vendor/exhibitor will pay FSFA its attorney fees and/or applicable agency fees.
15. An interest charge of 1.5 % per month will be assessed on any unpaid balances starting 30 days after the date of invoice until balance is paid in full.
16. Vendor/exhibitor holds FSFA harmless for any and all losses of power beyond FSFA's control including but not limited to losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, acts of God, faulty vendor/exhibitor equipment or overloads caused by vendor/exhibitor.
17. FSFA will be responsible for:
 - All under carpet distribution of electrical wiring.
 - All motor and equipment hook-ups requiring hardwire connections
18. In the interest of public safety, exhibits in the convention facilities may be inspected to determine if any violations exists. If they are found, qualified electricians may be available to determine if the problem can be corrected without creating a safety hazard. This work will be performed on a time and material basis. If the vendor/exhibitor does not wish to have the fault corrected, electrical service to the offending booth will not be connected. If a vendor/exhibitor is not informed of or does not understand basic safety standards for electrical wiring, an electrician should be consulted. Serious risks are involved which can be eliminated by understanding basic requirements of safe wiring inside your booth. For the safety of you and the public, remember this point:
19. All wiring must have a 3 wire grounded line cord sized to the piece of equipment being serviced. Electricity will be turned on within 30 minutes of show openings and turned off within 30 minutes after the closing.
20. Additional service charges and labor charged may be assessed for installations. Payment must be rendered in FULL when billed during the event. Service may be interrupted if payment is not received.
21. A \$20.00 service charge will be assessed for all returned checks and credit cards per instance or each time the check/charge is rejected.

INSURANCE CHECK LIST

Provided for informational purposes only. Do not return with contract documents

CERTIFICATE OF INSURANCE WITH REQUIRED ENDORSEMENTS MUST BE PROVIDED PRIOR TO ENTRY ONTO FAIRGROUNDS.

The Certificate and Endorsements may be faxed to: (813) 740-3506 or e-mailed to:

Christine.Conlogue@floridastatefair.com

For questions and additional information please call (813) 627-4358 or (813) 627-4359

- ☐ 1. **The Florida State Fair Authority is to be listed as the Certificate Holder and the Additional Insured**
Certificate must be issued by the Agent in a typed format. Certificate must be signed by authorized Agent
- ☐ 2. **EVENT COVERAGE** will be specific to this event, will not be shared with any other event and will include Move-In and Move-Out dates, if applicable.

<u>General Liability</u>	<u>Required Coverage Limits</u>
Premises and Operations	\$1 Million each occurrence
Damage to rented Premises	\$50,000.00 each occurrence
Personal & Advertising Injury	\$1 Million
General Aggregate	\$2 Million
Products-Comp/OP Aggregate	\$1 Million
Umbrella Insurance (If applicable)	\$1 Million / \$1 Million Aggregate

POLICY ENDORSEMENTS REQUIRED FOR THE FOLLOWING:

- ☐ 3. **GENERAL LIABILITY: Additional Insured Endorsement or Blanket Endorsement**
Endorsement to the policy naming the Florida State Fair Authority as the additional insured.
Include name and address : **Florida State Fair Authority 4800 U.S. Highway 301 N. Tampa FL 33610**

COVERAGE BELOW IS REQUIRED ONLY IF APPLICABLE PER YOUR LICENSE AGREEMENT AND APPLICABLE LAW

- ☐ 4. **Worker's Compensation and Employer's Liability Insurance – Endorsement Required:**
Coverage limits to meet or exceed statutory limits required by applicable law. *A Waiver of Subrogation Endorsement aka Waiver of Transfer of Rights of Recovery Against Others in favor of the **Florida State Fair Authority** applied to Worker's Compensation.*
- ☐ 5. **Commercial Auto Liability Insurance: \$1 Million each occurrence. - Endorsement Required**
Applies to any vehicle registered as a commercial vehicle or any vehicle over 26,000 lbs.
Endorsement to the policy naming the Florida State Fair Authority as the additional insured.

If Worker's Compensation and/or Commercial Auto is NOT applicable to you see:
REQUEST FOR EXCEPTION TO COMMERCIAL AUTO – WORKMAN'S COMPENSATION FORM

The Florida State Statute (316.646 FS) requires all licensed vehicles to carry proper proof of insurance. Any Licensee, participant and/or vendor wishing to bring any vehicle inside of the fairgrounds perimeter fencing may be requested to show proof of such insurance before allowed entry.

♦ Florida State Fair Authority ♦ 4800 US Highway 301 N. ♦ Tampa, Florida 33610 ♦

8-22-16 RV

Florida State Fair Authority Licensee User Liability Insurance

PO Box 11766, Tampa, FL 33680 Phone: 813-627-4355 Toll Free: 800-345-FAIR Fax: 813-740-4532

COMPLETED APPLICATION WITH PAYMENT OR YOUR INSURANCE CERTIFICATE

IS DUE WITH SIGNED CONTRACT (NO LATER THAN JANUARY 1, 2018)

The Fair Authority is offering General Liability coverage through Haas & Wilkerson Insurance for licensees contracted to participate in the Florida State Fair

Please provide either your Certificate of Insurance or return this Enrollment Request Form with your signed contract.

If you wish to purchase General Liability Insurance through the Florida State Fair instead of providing your own, please fill out the INSURANCE REQUEST FORM below and fax or email back to Contracts at Carla.Carman@freshfromflorida.com WITH PAYMENT INCLUDED.

Each Booth Location: 1st location \$90.00 # _____ = \$ _____
Same Vendor Each additional Location \$70.00 # _____ = \$ _____

TOTAL \$ _____

Coverage for concessionaires and exhibitors includes public liability and property damage liability with a \$1,000,000 each occurrence limit and \$3,000,000 aggregate & products liability limit. **This insurance does not cover Worker's Compensation or Commercial Auto**, you must provide **proof of W/C insurance** or if applicable, or sign and return the Request for Exception Form. The General Liability coverage provided conforms to the Florida State Fair Authority requirements. **This insurance is excess over any other valid and collectible insurance.**

ENDORSEMENT REQUEST FORM

TODAY'S DATE:	INSURED NAME: FLORIDA STATE FAIR AUTHORITY
APPLICANT NAME:	FAIR CONTRACT NUMBER(S)
ADDRESS: City: _____ St. _____ Zip _____	PHONE: Home: _____ Cell: _____
TYPE OF PRODUCT(S) or GAME(S) PROVIDED:	
EVENT DATE(S): FEBRUARY 8-19, 2018	I accept the Terms and Conditions as stated and request enrollment Signature: _____

LICENSEES/VENDOR INSURANCE PROGRAM: General Liability coverage will be provided for the period of the Florida State Fair only, to include set-up and tear-down. FLORIDA STATE FAIR PRICING amounts include premium and applicable taxes/surcharges.

ITEMS LISTED BELOW ARE NOT ACCEPTABLE FOR ENDORSEMENT

Amusement Rides/Devices (Includes: Gyroscopes & Spaceballs)	Gun Shows	Pseudo-Fighting Wrestling Activities
Body Piercing & Massages & Wraps	Haunted Houses	Rodeo Events
Bungee Attractions	Permanent Tattoos /Henna Tattoos	Roller/Ice Skating
Child Care	Inflatable Amusements (Includes Moonwalks, Bounces, & Pillows)	Sales of Autos or Auto Parts
Climbing Walls	Mazes	Sales of Herbal Supplements
Concert Promoters/Performers	Medical/Dental Testing & Screenings	Sales of Tobacco
Dart Games	Motorsports Events	Sales of Weight Loss/Stop Smoking Aids,
Dunking Booths	Pills, Patches	Wheelchair/Stroller Rentals
Fireworks Operator	Playground Equipment	Simulators

ITEMS LISTED BELOW REQUIRE ADDITIONAL PREMIUM & MUST BE APPROVED BEFORE ENDORSEMENT

Concerts-Local & Regional talent only	Golf Carts/Scooters	Pony Rides
Exotic Animals	Sales of Pets/Rodents	Face & Body Painters (\$150)
Entertainers (Includes: mimes, clowns, balloon artists, magicians, walking characters, face painters, sketch artists, choirs, etc.)		

(FOR USE IF APPLICABLE)

**Affidavit of Exception to Worker's Compensation Coverage and
Vehicle Insurance Requirements:**

Worker's Compensation Requirements:

- 1.) I validate that I currently qualify for the exemptions/exceptions in the Florida Statutes, ^(440.38-440.40 F.S.) and therefore not required by law to maintain worker's compensation insurance.
- 2.) I validate that I agree to comply with all county, state and federal laws and requirements relating to workers' compensation insurance.
- 3.) I validate that I will purchase worker's compensation insurance in the event I no longer qualify for the exemptions/exceptions in the Florida Statutes, ^{(440.00(15)(a) F.S.,)} due to employment of individuals requiring such coverage.
- 4.) I validate that the Florida State Fair Authority has the right to immediately terminate the License Agreement should the Florida State Fair Authority determine I have failed to comply with all applicable county, state and federal laws and requirements, or if I have deviated from the agreed upon worker's compensation requirements in this agreement. Termination of the License Agreement will require my immediate removal of any and all equipment and fixtures relating to operations under the License Agreement. Forfeiture of deposits will result from failure to comply.
- 5.) I validate that I agree to defend, indemnify and hold harmless the Florida State Fair Authority, its board of directors, officers, and employees, from any and all liability which may arise as a result of my failure to obtain workers' compensation insurance coverage for my employees.

Commercial Auto Liability Insurance Coverage Requirements: Applies to any vehicle brought on Fairgrounds registered as a Commercial Vehicle or any **Vehicle over 26,000 lbs.** * (As defined 207.002F.S.)

\$1 Million in liability coverage is required.

Non-Commercial Vehicles Brought On Fairgrounds: Cars, Pickup Trucks, Trailers, RV's, Motorcycles etc.:

The State of Florida requires all licensed vehicles to carry proper proof of insurance. (Per 316.646 F.S.)

All vehicles entering the Florida State Fairgrounds may be asked to show proof of insurance.

Proof of insurance must be presented when requested by Florida State Fair Authority or designee.

Failure can result in expulsion from the fairgrounds.

All vehicles are to be parked in public and /or designated parking areas on the fairgrounds.

Vehicles without Florida State Fair Authority issued parking passes may be denied access into the inner grounds.

- 1.) I validate that I, *(the Licensee)* currently meet the exemptions/exceptions regarding the insurance requirements and licensing of commercial vehicles; no vehicles weighing more than 26,000 lbs. will be brought upon the Florida State Fairgrounds; therefore Commercial Automobile Liability insurance coverage are not required.
- 2.) I validate that proof of vehicle insurance is required, ^(316.646 F.S.) for all vehicles, including personal vehicles, and will be requested upon entry onto inner grounds for all motorized vehicles.
- 3.) I validate that I agree to defend, indemnify and hold harmless the Florida State Fair Authority, its board of directors, officers, and employees, from any and all liability which may arise as a result of failure to maintain the required insurance on any and all owned, non-owned, scheduled, or hired vehicles brought on the fairgrounds by Licensee, their employees or designees.

Check the box that applies: Exempt from Both Commercial Auto & WC ☐ Auto Only ☐ WC Only ☐

I the undersigned hereby affirm by my name affixed below that the forgoing is true and correct.

Licensee Business Name (Print)

Signature of Licensee

**Florida Department of Revenue
Tampa Service Center**

6302 E DR MARTIN LUTHER KING JR BLVD STE 100
TAMPA FL 33619 - Ph. 813-744-6590

Executive
Director
Leon M. Biegalski

NOTICE TO VENDORS

THE FLORIDA DEPARTMENT OF REVENUE IS REQUIRED TO SURVEY SPECIAL EVENTS AND TRADE SHOWS FOR COMPLIANCE UNDER FLORIDA STATUTE 212.06, WHERE SUCH EVENTS INVOLVE THE SALE, OR OFFERING FOR SALE, ITEMS OF TANGIBLE PERSONAL PROPERTY.

12A-1.037(1) ©, FLORIDA ADMINISTRATIVE CODE STATES "The sale of any tangible personal property made by a person on the same commercial premises or from a location in competition with other dealers required to collect tax on the sale of tangible personal property, even though the sale may otherwise qualify as an occasional or isolated sale, it is not an occasional or isolated sale and is taxable."

AS REQUIRED BY FLORIDA LAW, YOU MUST COLLECT AND REMIT SALES TAX AT THE RATE OF 7% IN HILLSBOROUGH COUNTY.

BOOTH: _____
VENDOR'S NAME: _____
MAILING ADDRESS: _____

TELEPHONE: _____
EMAIL ADDRESS: _____

FLORIDA RESALE CERTIFICATE NUMBER: _____

Sales _____ Sales Tax _____

IF YOU ARE NOT YET REGISTERED TO COLLECT AND REPORT SALES TAX IN FLORIDA, YOU MAY DO SO AT
<http://floridarevenue.com/dor/taxes/registration.html>

For general information for concession stand owners and operators and how tax is calculated on concession sales, please access the brochures below for more information

Sales and Use Tax on Concession Stands

http://floridarevenue.com/Forms_library/current/gt800003.pdf

Sales and Use Tax on Amusement Machines

http://floridarevenue.com/Forms_library/current/gt800020.pdf

Concession Prizes

<https://www.flrules.org/gateway/ruleno.asp?id=12A-1.080>

If you have any questions you may contact Rolinda Smoak

FAX 813-744-6589

Email Rolinda.Smoak@floridarevenue.com

Mail 6302 E DR MARTIN LUTHER KING JR BLVD STE 100, TAMPA FL 33619

Child Support – Ann Coffin, Director • General Tax Administration – Maria Johnson, Director
Property Tax Oversight – Sue Harlan, Interim Director • Information Services – Damu Kuttikrishnan, Director <http://dor.myflorida.com/dor/>