

**CITY OF GONZALES  
LIBRARY  
BOARD MEETING**

**Wednesday, September 6, 2017**

**Robert Lee Brothers, Jr. Memorial Library 301 Saint Joseph St.**

**\*Entry at Saint Joseph St. front entrance**

**5:00 P.M.**

**AGENDA**

**CALL TO ORDER AND CERTIFICATION OF QUORUM**

**PUBLIC COMMENTS**

The public comments section of the meeting is for citizens to address the Board (as a whole).

**APPROVAL OF MINUTES**

1. Discuss and approve minutes of last meeting.

**ITEMS TO BE CONSIDERED**

2. Discuss and consider the president's report on the DuBose gun collection and storage of the original Gonzales Inquirer newspapers.
3. Discuss and consider the report of librarian including staff information.
4. Discuss and consider the financial report.
5. Discuss and consider the Piano Made Easy report.

**STAFF/ BOARD REPORTS**

6. Next regular meeting will be October 4, 2017 at 5:00 p.m.

**ADJOURN**

I certify that a copy of this agenda of the Gonzales Library Board was posted on the City Municipal Building bulletin board and City of Gonzales website at [www.gonzales.texas.gov](http://www.gonzales.texas.gov) the \_\_\_\_\_ day of \_\_\_\_\_, 2017 at \_\_\_\_\_ a.m./p.m.; and remained posted continuously for at least 72 hours before the scheduled time of the meeting and was removed

I further certify that the following News Media was properly notified of the above stated meeting: The Gonzales Inquirer. This meeting may be attended by a quorum of the Library Board members.

# **GONZALES PUBLIC LIBRARY**

## **BOARD MEETING**

**Wednesday, September 6, 2017**

**Library at 5:00 P.M.**

## **MINUTES**

### **Call to Order and Certification of Quorum**

Vicki Frenzel called the meeting to order at 5:05 p.m. A quorum was present.

**Members Present:** Vicki Frenzel, Swann Reid, Noell Ince, Dot Eberle, Ida McGarity, Erwin Ckudre, Dean Davis.

**Staff Present:** Caroline Helms, Library Director.

### **Public Comments:**

None

### **Approval of Minutes**

1. Approval of July 5, 2017 minutes was motioned by Erwin Ckudre, seconded by Noell Ince and passed unanimously.

### **Items to be considered**

**2. Discuss and consider the president's report on the DuBose gun collection and storage of the original Gonzales Inquirer newspapers:** Vicki Frenzel reported that construction of the gun display cabinets is just beginning and that the gun tags are ready from Frames & Things. She also reported that the library is ready to store the original Gonzales Inquirer newspapers which are currently being held at the old Gonzales County Archives building. The installation of security cameras and signage for "cameras in use" in the library was discussed.

**3. Discuss and consider the report of librarian including staff information:** Caroline Helms reported that the new children's shelving and vinyl wall mural were in the process of being installed by Trinity Library Resources. She also reported that there were several leaks in the roof from Hurricane Harvey. She reported that the Teen Action Group would meet Monday, September 11, 2017 and that the library had logged 579 teen volunteer hours over the summer. She distributed the monthly reports for July and August, both are attached.

**4. Discuss and consider the financial report:** None

**5. Discuss and consider the Piano Made Easy report:** Dot Eberle reported that the Piano Made Easy summer session was plagued by IT problems but was almost over. She also reported that Mayron Cole has donated 161 piano keyboards for future and past graduates who have not yet received one. The option of using the old Piano Made Easy computers was discussed. Dot Eberle also stated that she would like to see one of the front parking spaces in the back of the library marked as a cross-walk, "no-parking" zone.

6. Next regular meeting will be October 4, 2017 at 5:00 p.m.

7. The meeting was adjourned by Vicki Frenzel.

Respectfully Submitted,

Caroline Helms, Library Director

A handwritten signature in cursive script, appearing to read "Vicki Frenzel", is written above a solid horizontal line.

Vicki Frenzel, President

A handwritten signature in cursive script, appearing to read "Swann Reid", is written above a solid horizontal line.

Swann Reid, Secretary

# ROBERT LEE BROTHERS, JR. MEMORIAL LIBRARY

## MONTHLY REPORT

Librarian's Report to the Board of Library Trustees for the month of

July, 2017

**ADDITIONS:**

- 1. Books and videos purchased..... 162
- 2. Items donated..... 34
- 3. Library cards issued..... 160
- 4. Number of internet users..... 950 (81 job seekers)
- 5. Memorial donations..... 0

**CIRCULATIONS:**

- 1. Number of books circulated..... 3204
- 2. Number of videos circulated..... 2617
- 3. Number of eBooks circulated..... 263
- 4. Total..... 6,084

**COMMENTS:** We are no longer tracking genealogy researchers due to the Texas Center being accessible to everyone.

BOOKS PURCHASED:	
City-	122
FOL-	10
	<hr style="width: 50%; margin: 0 auto;"/> 132

VIDEOS PURCHASED:	
City-	30

DONATIONS:	
Books-	28
DVDs-	6
	<hr style="width: 50%; margin: 0 auto;"/> 34

# ROBERT LEE BROTHERS, JR. MEMORIAL LIBRARY

## MONTHLY REPORT

Librarian's Report to the Board of Library Trustees for the month of

August, 2017

**ADDITIONS:**

- 1. Books and videos purchased..... 232
- 2. Items donated..... 104
- 3. Library cards issued..... 119
- 4. Number of internet users..... 863 (60 job seekers)
- 5. Memorial donations..... 1

**CIRCULATIONS:**

- 1. Number of books circulated..... 2904
- 2. Number of videos circulated..... 2188
- 3. Number of eBooks circulated..... 195
- 4. Total..... 5287

**COMMENTS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<u>BOOKS PURCHASED:</u>
<u>city - 160</u>
<u>FOL - 12</u>
<u>172</u>

<u>VIDEOS PURCHASED:</u>
<u>city - 34</u>
<u>FOL - 26</u>
<u>60</u>

<u>DONATIONS:</u>
<u>Books - 55</u>
<u>DVDs - 49</u>
<u>104</u>