

# **GONZALES PUBLIC LIBRARY**

## **BOARD MEETING**

**Wednesday, July 5, 2017**

**Library at 5:00 P.M.**

## **MINUTES**

### **Call to Order and certification of Quorum**

Vicki Frenzel called the meeting to order at 5:04 p.m. A quorum was present.

**Members Present:** Vicki Frenzel, Swann Reid, Noell Ince, Dot Eberle, Martha Jo Whitt.

**Members Absent:** Ida McGarity, Erwin Ckudre, Dean Davis.

**Staff Present:** Caroline Helms, Library Director. Tim Patek, Parks & Recreation Director.

### **Public Comments:**

None

### **Approval of Minutes**

1. Approval of May 3, 2017 minutes was motioned by Dot Eberle, seconded by Noell Ince and passed unanimously.

### **Items to be considered**

**2. Discuss and consider the president's report:** Vicki Frenzel reported that Vicki Frenzel, Noell Ince, Erwin Ckudre, and Martha Jo Whitt's Library Board terms would expire this year and that they would each need to reapply by contacting the City Secretary if they would like to continue to serve. She also reported that three gun display cabinets are in the process of being built at a cost of \$3,000.00 per cabinet.

**3. Discuss and consider the report of librarian including staff information:** Caroline Helms reported that the shelving in the children's room is on loan to the library and is not sufficient to hold the collection. There were enough funds raised to purchase new shelving for that area, the first invoice is attached. She reported that the grand opening will be July 26, 2017 at 10:30 a.m. and that she would be contacting Library Board members for help with the grand opening. She mentioned that the Teen Action Group will be serving refreshments and reading to children for the event. She also reported that the part-time position has been filled, Katlyn Guerra started this week. Monthly reports for May and June were distributed, both are attached.

**4. Discuss and consider the financial report:** Noell Ince distributed the financial report, it is attached.

**5. Discuss and consider the Piano Made Easy Report:** Dot Eberle reported that Piano lessons would begin on either the 16<sup>th</sup> or 23<sup>rd</sup> of July and that she will be looking for volunteers to help run the program. She also suggested that Piano Made easy be added to the Library Department's portion of the City website so that anyone viewing it online will know this is something the library offers.

**6.** Next regular meeting will be August 2, 2017 at 5:00 p.m.

**7.** The meeting was adjourned by Vicki Frenzel.

Respectfully Submitted,

Caroline Helms, Library Director

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Vicki Frenzel, President

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Swann Reid, Secretary