FAIR SUPERINTENDENTS RULES and REGULATIONS

(1) Superintendents will have full charge of his or her division under the direction of the Fairboard and/or Fair Staff. Each Superintendent is responsible for obtaining a clerk(s). You may plan on one clerk per judge and a helper per Judge if needed.

(2) Superintendents must pick-up **all** entry sheets, pencils, etc from the Fair Office and make sure all judges vouchers are turned into the Fair Office.

(3) Superintendents make sure special award forms in front of departmental folder are completely filled out. This form needs to be given to Secretary in the Fair Office for award list. Ribbon awards will be attached to exhibits, plaques or trophies will be displayed in Fair Office with winner's name. Open Class Plaques and trophies can be picked up at check-out.

4-H Awards will be given at the 4-H Awards Presentation, Saturday, of the fair, 4:00 p.m.

(4) All cash awards and Special Awards will be given during cash payouts.

(5) Static exhibits will be entered on Sunday, from 1:00 p.m. to 5:00 p. m. and ONLY Flowers may also be entered on Monday 8:00 a.m. to 10:00 a.m. Noon. 4-H Static Exhibits may enter on Monday 7:30 a.m. to 12:00 Noon- all 4-Hers must bring their projects to the back entrance of the 4-H Exhibit Area or South Wing. No Open Class entries will be taken after 5:00 p.m. and all doors will close/locked by 5:30 p.m. on Sunday.

(6) No entries will be accepted at the Fair Office prior to the entry day appropriate for that exhibit. Early removal of entries may cause the entrant to be barred from entering exhibits the following year.

(7) Bonner County School entries will e entered prior to fair in accordance with dates specified on entry forms.

(8) Exhibits are subject to the rules and classification governing exhibits as published in the current Fair Book.

(9) The Fair Management reserves the right to remove from the Fairgrounds any exhibit that may be falsely entered or that is deemed unsuitable or objectionable, without assigning any reason thereof.

(10) Open class premiums will pay in cash only, through the Pay-Out Clerks in the Fair Office Conference Room beginning at 7:00 p.m. to 9:00 p.m. Saturday of the Fair and the first Monday following the Fair 9:00 a.m. to 3 p.m. Because of our accounting procedures, premiums will not be paid at any other time. If exhibitor fails to collect premiums, the premium is forfeited.

(11) No Superintendent or clerk will endeavor or offer to influence the judges in the solicitation of the winners.

(12) At the close of the fair, each superintendent will supervise release of the exhibits and make sure that no exhibits are taken home until the designated hour set by Fair management.

(13) Within ten days after the Fair, each superintendent is requested to submit to the Fair Office any suggested changes in his/her department for 2011.

(14) Livestock superintendents will be required to assign stalls to all Open Class livestock entries and make sure the stalls are cleaned out at end of Fair. Stall fee: per cage $2.00 per, stall $5.00, Beef stall fee $10. A deposit is required of $2 per cage and $5 per stall, and $10 per Beef stall. Upon inspection from superintendent a form will be issued and exhibitor can get deposit refunded. Please note if deposit is not picked up within 5 days management will consider the deposit as a donation towards that barn. Failure to clean stalls will result in forfeit.

(15) 4-H Fashion Show will be in the Indoor Arena on Saturday of Fair at 2:00 p.m. Parade of Champions at 3:00 p.m. and Awards Ceremony at 4:00 p.m.